

NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF THE MESCAL-J6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a Regular Meeting and Executive Session on

Wednesday, July 31, 2024, at 6:30pm
Doors open to the public at 6:00pm
98 N. Oak Drive Benson, AZ 85602

Call to Order/Roll Call/ Confirmation of Quorum

Members of the Mescal-J6 Fire District Governing Board may attend either in person, by telephone, video or internet conferencing

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

- Item 1:** **Pledge of Allegiance**
- Item 2:** **Call to the Public:** Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should sign in on the speaker list prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.
- Item 3:** **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the July 17th, 2024, Special Meeting.
- Item 4:** **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the July 24th, 2024, Special Meeting and Public Hearing.
- Item 5:** **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion, and possible board action to approve the May Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 6:** **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion, and possible board action to approve the June Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 7:** **Consent Agenda:** Review, discussion, and possible action to approve using a consent Agenda for routine matters placed on the Agenda.
- Item 8:** **Board Nullification:** Review, discussion, and possible action to nullify the Board action taken at the June 26th, 2024, Regular meeting.
- Item 9:** **Agreement for Services:** Review, discussion and possible action to specify the particulars of and approve an agreement for Grant writing services with LDR Pro Solutions LLC.
- Item 10:** **Termination of Services:** Review, discussion and possible action to terminate services with the current legal counsel.

Item 11: **Agreement for Services:** Review, discussion and possible action to specify the particulars of and approve an agreement for attorney services with Barrett and Matura Attorneys.

Item 12: **MOTION TO GO INTO EXECUTIVE SESSION**

EXECUTIVE SESSION

THE MEETING IS AUTHORIZED BY AND CONSISTENT WITH A.R.S. § 38-431.03. NOTICE OF THE MEETING IS REQUIRED BY A.R.S. § 38-431.02 HAS BEEN APPROPRIATELY POSTED

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge anything that has transpired or has been discussed during this executive session to or with any person who is not now present other than a current member of the Board. To do so is a violation of A.R.S. § 38-431.03 unless pursuant to a specific statutory exception.

1. Discussion with Captain Olander- Responsibilities and compensation for EMS coordinator role to be filled in the absence of the Chief.
2. Discussion with Captain Olander: Operational reporting responsibilities and compensation in absence of the Chief.
3. Review of Hiring Committee letters of interest.

RECONVENE MEETING

Item 13: **Fire Chief Hiring Committee:** Review, discussion and possible action to seat the interested community members, Board member and Chief to the hiring Committee for the Fire Chiefs position.

Item 14: **Operations Report:** Review, discussion and possible action to specify the particulars of and approve an operations report document with a submission schedule.

Item 15: **EMS Coordinator:** Review, discussion and possible action to assign EMS Coordinator responsibilities to operations with compensation.

Item 16: **Purchasing:** Review, discussion and possible action to institute purchase limits and emergency spending procedures on operations personnel in the absence of a Fire Chief.

Item 17: **Communications Equipment Purchase:** Review, discussion and possible action to specify the particulars regarding the necessary equipment needed to fully outfit new SEACOM handheld radios and approve the purchase of chargers, vehicle docks, and spare batteries for the five new SEACOM handheld radios.

Item 18: **Equipment:** Review, discussion and possible action to specify the particulars regarding the training and accountability of the new SEACOM handheld radios and approve their release for operations use.

Item 19: **Vehicle Repair:** Review, discussion and possible action to have the Ford Expedition diagnosed and repaired to full working order.

Item 20: **Apparatus Repair:** Review, discussion and possible action to have Tender 171 diagnosed and repaired to full working order.

Item 21: **Apparatus Repair:** Review, discussion and possible action to have Truck 1711 diagnosed and repaired to full working order.

Item 22: **Apparatus Repair:** Review, discussion and possible action to have Tender 2 diagnosed and repaired to full working order.

Item 23: **Vehicle Repair:** Review, discussion and possible action to have Rescue 171 diagnosed and repaired to full working order.

- Item 24:** **Helicopter Pad Project:** Review, discussion and possible action to approve options for completion of the project.
- Item 25:** **Facilities Repair:** Review, discussion, and possible action to solicit bids for necessary repairs to the Administration Building roof.
- Item 26:** **Interim Fire Chief:** Review, discussion and possible action to solicit for an Interim Fire Chief to include, salary, roles and responsibilities, qualifications, timeline for application review and determine the hiring process.
- Item 27:** **Call to the Public Policy:** Review, discussion and possible action to adopt a new Call to the Public policy for meetings.
- Item 28:** **Public Records Request Policy:** Review, discussion and possible action to adopt a public records request policy.
- Item 29:** **Appointment of Board Terms:** Review discussion and possible action to assign newly seated Board members terms.
- Item 30:** **Future Meeting Schedule:** Review, discussion and possible action to establish dates for future meetings.
- Item 31:** **Future Agenda Item(s):** A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).
- Item 32:** **Adjourn:**

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

The Mescal-J6 District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item.

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 29th day of July 2024 for the MJFD. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201