

NOTICE OF REGULAR MEETING OF THE MESCAL-J6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a Regular Meeting on

Wednesday, June 26, 2024, at 6:30pm
Doors open to the public at 6:00pm
98 N. Oak Drive Benson, AZ 85602

Call to Order/Roll Call/ Confirmation of Quorum

Members of the Mescal-J6 Fire District Governing Board may attend either in person, by telephone, video or internet conferencing

- Item 1:** **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- Item 2:** **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion, and possible board action to approve the May Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 3:** **Year End Expenditures and Transfer to Reserve:** Review, discussion and possible action to approve expenditures for equipment, building repair & maintenance, and transfer any surplus funds remaining in the Operations & Maintenance fund to the Reserve Fund.
- Item 4:** **Fire Chief Job Description:** Review discussion and possible action to approve the Fire Chief Job description from the AZ Fire District Association.
- Item 5:** **Approval of Posting:** Review, discussion, and possible action to approve the public posting of the Fire Chief vacancy and job description.
- Item 6:** **Budget for Chief Job Contract:** Review, discussion, and possible action to approve a Chief's wage agreement for the future contract.
- Item 7:** **Reschedule July 1 Special Meeting Public Hearing:** Review, discussion, and possible action to reschedule the July 1st Special Meeting Public Hearing due to conflicting scheduling.
- Item 8:** **Newly Appointed Board Members Conflict of Interest Statements:** opportunity for any newly appointed Board members to submit a conflict-of-interest agreement.
- Item 9:** **National Bank Access:** Review, discussion and possible action to update the list of authorized check signers, authorized account maintainers and those authorized to open accounts, and removal of any board members who will no longer be associated with the District.

- Item 10:** **Records Request Policy:** Review, discussion and possible action to implement a Records Request Policy.
- Item 11:** **Attorney Access Policy:** Review, discussion, and possible action to approve an Attorney Access Policy.
- Item 12:** **Board Handbook:** Review, discussion, and possible action to amend and adjust as needed the introduced Board Policy Handbook.
- Item 13:** **Board Member Duties:** Review, discussion, and possible action pertaining to current Board member duties.
- Item 14:** **Approval of May/June Meeting Minutes:** Review, discussion, and possible action to address the problem of missing meeting minutes to date.
- Item 15:** **Apparatus maintenance:** Review, discussion and possible action to approve an invoice for annual repairs, inspections and servicing from RDO, and to determine which fund to pay the invoice from.
- Item 16:** **Apparatus repairs:** Review, discussion and possible action to approve an invoice for E171 pump repair. from Firetruck Solutions, and to determine which fund to pay the invoice from.
- Item 17:** **Adjourn:**

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 25th day of June 2024 for the MJFD. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201