

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD WEDNESDAY, June 26th, 2024, AT 6:30 PM**

The meeting was called to order at 1831 hours by Board Clerk Bob Murray, acting as Board Chair. Present at roll call were Board Members: Dana Law, Debi Wise, and Bob Murray. A quorum existed.

Prior to the Call to the Public, Mescal-J6 Fire District Board Clerk Bob Murray, acting as Board Chair began the meeting with the submission of his resignation to the Board and public (included as an attachment in the District's official minutes).

Board Clerk, acting as Board Chair, Bob Murray adjourned the meeting. No adjournment time was given.

No further legal action was taken.

- Item 1:** **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- Item 2:** **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion, and possible board action to approve the May Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 3:** **Year End Expenditures and Transfer to Reserve:** Review, discussion and possible action to approve expenditures for equipment, building repair & maintenance, and transfer any surplus funds remaining in the Operations & Maintenance fund to the Reserve Fund.
- Item 4:** **Fire Chief Job Description:** Review discussion and possible action to approve the Fire Chief Job description from the AZ Fire District Association.

- Item 5:** **Approval of Posting:** Review, discussion, and possible action to approve the public posting of the Fire Chief vacancy and job description.
- Item 6:** **Budget for Chief Job Contract:** Review, discussion, and possible action to approve a Chief's wage agreement for the future contract.
- Item 7:** **Reschedule July 1 Special Meeting Public Hearing:** Review, discussion, and possible action to reschedule the July 1st Special Meeting Public Hearing due to conflicting scheduling.
- Item 8:** **Newly Appointed Board Members Conflict of Interest Statements:** opportunity for any newly appointed Board members to submit a conflict-of-interest agreement.
- Item 9:** **National Bank Access:** Review, discussion and possible action to update the list of authorized check signers, authorized account maintainers and those authorized to open accounts, and removal of any board members who will no longer be associated with the District.
- Item 10:** **Records Request Policy:** Review, discussion and possible action to implement a Records Request Policy.
- Item 11:** **Attorney Access Policy:** Review, discussion, and possible action to approve an Attorney Access Policy.

- Item 12:** **Board Handbook:** Review, discussion, and possible action to amend and adjust as needed the introduced Board Policy Handbook.
- Item 13:** **Board Member Duties:** Review, discussion, and possible action pertaining to current Board member duties.
- Item 14:** **Approval of May/June Meeting Minutes:** Review, discussion, and possible action to address the problem of missing meeting minutes to date.
- Item 15:** **Apparatus maintenance:** Review, discussion and possible action to approve an invoice for annual repairs, inspections and servicing from RDO, and to determine which fund to pay the invoice from.
- Item 16:** **Apparatus repairs:** Review, discussion and possible action to approve an invoice for E171 pump repair from Firetruck Solutions, and to determine which fund to pay the invoice from.
- Item 17:** **Adjourn:**

Minutes complied and submitted by:
Denise Serna
Office Administrator