

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on:

Wednesday, May 25, 2016 at 6:30pm

98 N. Oak Drive, Benson, AZ

Call to Order / Roll Call / Confirmation of Quorum

- Item 1: Minutes: Review and approve the minutes from the Regular Board Meeting held on April 27, 2016 and the minutes from the May 9, 2016, Special Board Meeting.
- Item 2: Financial Report: Administrative staff will present a brief summary of the District's financial status. Review, discussion and possible action to approve the April 2016 financial documents, as prepared by the District's CPA.
- Item 3: Fire Chief Report: This is the time for the Fire Chief to report to the Board regarding District Operations. This report may contain information regarding; Call Response, Training, Vehicle and Building Maintenance, etc.
- Item 4: Board Member Elections: Two seats on the MJFD Governing Board will be up for election/re-election on the November 8th General Election; currently held by Mr. Dan Simmons and Mrs. Sue Dupee. Chief Moran will present a summary of the upcoming election process and Cochise County Candidate Pamphlets will be available for anyone interested in running. Review, discussion and possible action to establish a calendar of election events.
- Item 5: District Website: Review, discussion and possible action to arrange for professional and/or volunteer assistance to redesign & manage the District's website.
- Item 6: Copy Machine- Review, discussion and possible action to purchase a copy machine.
- Item 7: Stipend Rates- Review, discussion and possible action to establish the 2016/2017 hourly rate of stipend pay for operational personnel.
- Item 8: Handicap Access - Administrative Building- Chief Moran will provide a status update regarding recent efforts to relocate the existing handicap ramp at 98 N. Oak, to a more accessible location. Review, discussion and possible action to establish a maximum budget and approve the expenditure of funds necessary for the completion of this project.
- Item 9: Open Meeting Law Complaint- Chief Moran will present a status update on the May 19th Open Meeting Law Complaints, as alleged by the J6/Mescal Community Develop Organization and the Arizona Attorney General.
- Item 10: Public Records Complaint- Chief Moran will present a status update on the May 2nd Public Records Complaints, as alleged by the J6/Mescal Community Develop Organization and the Arizona Ombudsman-Citizen's Aide.
- Item 11: Arizona State Forester Rate Agreement- Review, discussion and possible action to approve / renew the Cooperative Fire Rate Agreement between the Arizona State Forester and Mescal-J6 Fire District.
- Item 12: Budget Update- Chief Moran will present a status update on the 2016/2017 budgeting process.
- Item 13: Administrative Personnel: As directed during the April 27th Regular Business Meeting, Chief Moran will present several options regarding the recruitment of volunteer and/or part-time paid Administrative Support personnel. Review, discussion and possible Board action to create a job description(s), including duties assigned, stipend and/or pay ranges, and establishing a recruitment and/or hiring process for any position(s) created by the Board.
- Item 14: Fire Corps- Review, discussion and possible action to approve a Fire Corp program for the Mescal-J6 Fire District.

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Item 15: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Item 16: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** "The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3)."

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station One, located at 448 N. Warren Rd. in Mescal. Dated this 23rd day of May 2016, for the MJ6FD by Amy L. Stites, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting Amy Stites at 520-237-9366.