

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD WEDNESDAY, May 25th, 2022 AT 6:30 PM**

The meeting was called to order at 1831 hours by Board Clerk Mary Bowen. Present at roll call were Board Members: Mary Bowen, Brian Hughes, Phyllis Ellis, and Robert Murray. Mark Lee was absent.

Item 1: **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

No public speaker.

Item 2: **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the April 27th, Regular Board Meeting and the Draft minutes of the May 4th, Special Meeting.

Phyllis Ellis made a motion to approve the April 27th, 2022 Regular Board minutes. Motion seconded by Brian Hughes. Motion carried 3 – 0 with Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes, Mary Bowen – abstained

Brian Hughes made a motion to approve the May 4th, 2022 Special Meeting minutes. Motion seconded by Phyllis Ellis, Motion carried 3 – 0 with Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes, Mary Bowen – abstained

Item 3: **Financial Report:** Natalie Galgano of Municipal Accounts & Consulting, provided a brief summary of the District's recent financial activities. Board Members reviewed, discussed and possible board action to approve the April 2022 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.

Phyllis Ellis made a motion to accept as given the April 2022 Financial Report. Brian Hughes seconded. Motion carries 4 – 0 with Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 4: **Fire Chief Report:** Fire Chief John Moran presented a summary of current events pursuant to A.R.S. § 38-431.02(K). as they relate to administrative and operational activities at MJFD, including information regarding incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics. No board action was taken.

- We responded to 53 incidents during the month of April.
- Captain Olander and Firefighter/EMT S. Montalvo will be attending the Southwest Trauma Conference thanks to two scholarships awarded by the same.
- Firefighters Grant Fuller and Cole Franks obtained the results of their recent National Registry exams and are officially MJFD's newest EMT's
- The motor installed in the 2009 Ford F550 had multiple oil leaks, including the rear main, that were discovered during initial test driving. K and R is currently seeking a replacement from Ford.
- T171 will be heading to Elite Sales to have the coolant sensor replaced.
- FireRecovery USA has collected \$2,007.52 for the month and invoiced another \$5,698.00
- The Administration building has settled and needs to be re-leveled. Nelco Transport has been requested to make the repairs.
- Bagels and Blood Pressures continues on the first Friday of every month, here at Admin, from 10:00 to 12:00.
- The Arizona Attorney General has requested additional information related to the July 28th, 2021 Open Meeting Law violation cited by the Arizona Ombudsman Citizen's Aide in their Final Report.
- Crest Insurance Group has located a workers comp insurance carrier for us and will submit our application in the near future.

Item 5: Five-Year Plan: Review, discussion, and possible action to approve a draft 2022/2023 Five-Year Plan.

Fire Chief Moran explained, Phyllis Ellis suggested incorporating the first portion of Mr. Mark Lees strategic plan provided with Chief Moran's plan, which was done.

Mr. Robert Murray also provided a revised copy of a 5-year plan.

Chief Moran, Mary Bowen, Brian Hughes, and Phyllis Ellis asked for several clarifications regarding possible verbiage and content inconsistencies within Mr. Murrays 5-year plan. Mr. Murray provided feedback.

Mary Bowen made a motion to table posting of the draft 2022/2023 Five-Year Plan, with a work session in between. Robert Murray seconded. Motion carries 4 – 0 with Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 6: Fiscal Year 2023 Budget: Review, discussion, and possible action to approve 2022/2023 Draft Operations, Maintenance and Reserve Budget.

Chief Moran said he, Mr. Hughes and Phyllis Ellis met and discussed issues. Further, Chief Moran and Mrs. Natalie Galgano worked together to change certain line items and distributions of money, to which the totals did not change but it did affect the budget in a couple places. Most notably, the carry over to the reserve, Administration and services, salaries, and wages in anticipation of coming up with a staffing plan.

Mr. Hughes inquired on the amount proposed transfer to the reserve to which Chief Moran confirmed it is \$13,000.

Mr. Murray questioned if we will be covered for the Workman's comp insurance to which Chief Moran said yes and provided informative feedback.

Mary Bowen inquired as to whether the amount indicated for fuel would be enough to which Chief Moran responded, he believes so but there is no way to know what fuel prices will do in the future. Chief Moran stated he added the 50% and we have a \$10,000 contingency if fuel runs over.

Brian Hughes made a motion to post the Draft Budget for Fiscal Year 2023. Phyllis Ellis seconded. Motion carries 4 – 0 with Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Phyllis Ellis made a motion to accept and post the Reserve Budget. Brian Hughes seconded. Motion carries 4 – 0 with Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 7: **Adjourn:** Robert Murray made a motion to adjourn the meeting. Phyllis Ellis seconded the motion. Motion carries 4 – 0 with Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Mary Bowen adjourned the meeting at 1925 hours.

Minutes compiled and submitted by:
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Administrative Assistant

