

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on:

Wednesday, April 27, 2016 at 6:30pm

98 N. Oak Drive, Benson, AZ

Call to Order / Roll Call / Confirmation of Quorum

- Item 1: Minutes: Review and approve the minutes from the Regular Board Meeting held on March 7, 2016 and the minutes from the April 4, 2016, which was adjourned because there was not a quorum present.
- Item 2: Financial Summary: Administration will present a financial summary for Board review.
- Item 3: Financial Report: Review, discussion and possible action to approve the revised HB2572 Reports for the months of July, 2015 through March 2016, as prepared by the District's CPA.
- Item 4: Monthly Governing Board Meeting Dates: Review, discussion and possible action to change the date of Regular Governing Board meetings from the first Monday of every month to another day of the Board's choosing
- Item 5: Rules of Procedure for Governing Board Meetings: Review, discussion and possible action to revise the "Rules of Procedure for Governing Board Meetings". This document was presented to the Board for an initial review at the March 7th Regular Board Meeting.
- Item 6: 2016/2017 Budgeting Process: Review, discussion and possible action to establish a Special Meeting for the purposes of approving the Draft 2016/2017 Budget, Reserve Budget, and Five-Year Plan. Chief Moran will present a revised budgeting timeline and requests that the Board approve a special meeting for May 9, 2016.
- Item 7: Public Records Complaint: Review, discussion and possible action regarding the March 22, 2016, letter from the Arizona Ombudsman-Citizen's Aide, regarding complaints that MJFD has failed to fulfill public records requests.
- Item 8: CDO Letter to the Board: Review, discussion, and possible action to address the April 15, 2016 J6/Mescal Community Development Organization letter to the Board.
- Item 9: Monthly Financial Documents: Review, discussion and possible action to designate the minimum requirements for documents related to lawfully required financial reporting and board member preference.
- Item 10: Administrative Personnel: Review, discussion and possible action regarding the assigned duties and current workload of administrative personnel. Chief Moran will present a request for additional administrative support.
- Item 11: Documentation in Board Member Packets for Monthly Meeting: Review, discussion and possible action regarding packets being prepared and distributed to Board Members prior to Governance Board Meetings.
- Item 12: Apparatus Purchase: Review, discussion and possible action regarding the use of Reserve funds for the purchase of used fire apparatus.
- Item 13: Apparatus Payment: Review, discussion and possible action to approve the annual lease purchase payment of \$14,772 for Water Tender 171.
- Item 14: Policies and Procedures: Review, discussion and possible action to approve the following updated policies:
- 094 Emergency Community Water Access
 - 101 Ride-Along Program

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Item 15: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Item 16: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** "The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3)."

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 22nd day of April 2016, for the MJ6FD by Amy L. Stites, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting Amy Stites at 520-237-9366.