

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, April 24th, 2019 at 6:30 PM**

The meeting was called to order at 1836, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Mary Bowen, Owen Kieley, Bruce Andrews, and Brian Hughes.

- Item 1: Call to the Public: Mark Lee opened the floor to the public. No one wished to speak.
- Item 2: Financial Report: Chief Moran presented a brief summary of the Districts financial standing. Mary Bowen made a motion to approve the March 2019 financials as presented. Owen Kieley seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Abstain.
- Item 3: Minutes: Mary Bowen moved to review the minutes of the March regular meeting at the next meeting. Bruce Andrews seconded the motion. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.
- Item 4: Fire Chief Report: Chief Moran gave a brief update on training, facilities maintenance, and legislative issues that could affect the District.
- Item 5: Equipment Purchases: Chief Moran presented the Board with a list of proposed Reserve expenditures totaling \$10,419. Brian Hughes pointed out a typo that updated the total to \$11,419. Mary Bowen moved that the Board approve the \$11,419 in equipment expenditures as an alternative to the proposed water project. Owen Kieley seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.
- Item 6: Policies and Procedures:
- 104 Financial Procedures: Chief Moran stated that the financial procedures Procedure was not ready.
 - 105 Wildland Billing: Chief Moran presented his proposed Wildland Billing Procedure to the Board. There was discussion between Board Members and Chief Moran. Brian Hughes pointed out the merits to the 60 day follow up indicated on number 5 of the procedure.
- Mary Bowen made a motion to approve the 105 Wildland Billing Procedure. Brian Hughes seconded the motion. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.
- Item 7: National Bank Point of Contact: Chief Moran, Leigha Woolums and Board Members discussed appointing a secondary point of contact for the National Bank of Arizona account. Leigha recommended that the Board chooses a Board Member that is on an opposite election cycle as Mary Bowen. Brian Hughes made a motion to appoint Owen Kieley as a secondary point of contact for National Bank of Arizona account. Mary Bowen seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Abstain, Brian Hughes-Yes, Bruce Andrews-Yes.

Item 8: FY 2020 Budgeting Schedule: There was discussion between Board Members about the FY 2020 budgeting schedule.

Owen Kieley made a motion to move the June 26th Regular Meeting to June 27th. Mary Bowen seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.

Mary Bowen made a motion to have the Public Hearing/Regular Meeting on June 19th. Bruce Andrews seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.

Item 9: FY 2020 Five-Year Plan: There was discussion between Board Members and Chief Moran about the proposed Five-year plan. Mary Bowen made a motion to approve the FY 2020 Five-Year Plan. Bruce Andrews seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.

Item 10: FY 2020 Operations and Maintenance Budget: There was discussion between Board Members and Chief Moran about the Operations and Maintenance Budget. Mary Bowen made a motion to approve the Draft FY 2020 Operations and Maintenance Budget. Bruce Andrews seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.

Item 11: FY 2020 Reserve Budget: There was discussion between Board Members and Chief Moran about the FY 2020 Reserve Budget and how it should be set up. Mary Bowen moved to postpone the reserve budget. (NO second)

Item 12: Adjourn: Mary Bowen made a motion to adjourn the meeting. Brian Hughes seconded. Motion carried. Mark Lee-Yes, Mary Bowen-Yes, Owen Kieley-Yes, Brian Hughes-Yes, Bruce Andrews-Yes.

Mark Lee adjourned the meeting at 2012 hours.

Minutes compiled and submitted by:

Leigha Woolums, Administrative Assistant

DATE