

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD WEDNESDAY, December 29, 2021 AT 6:30 PM**

The meeting was called to order at 1839 hours by Board Chair Mark Lee. Present at roll call were Board Members: Mark Lee, Mary Bowen via teleconference, Phyllis Ellis, Brian Hughes and via teleconference and Robert Murray.

Item 1: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Mary McCool, chair of J6/Mescal CDO, requested to consider prior to a budget change, the detailed list of department needs since June 29th warranting the beginning a new amendment process, and accountability for reserve transfer.

Item 2: Minutes: Reviewed and discussed approval of the minutes of the November 17th, 2021 Emergency Meeting Minutes.

Phyllis Ellis made a motion to approve the November 17th, 2021 Emergency Board Meeting Minutes. Robert Murray seconded. Motion carries 4 – 0 with Mark Lee – yes, Mary Bowen – yes, Robert Murray – yes, Phyllis Ellis – yes, Brian Hughes abstained.

Item 3: Financial Report: Ms. Natalie Galgano, Municipal Accounts & Consulting, provided a brief summary of the District's financial activities. The Board reviewed and discussed approval of the October 2021 Financial Report and November 2021 Financial Report, as prepared by Ms. Galgano.

Phyllis Ellis made a motion to approve the October 2021 Financial Report. Robert Murray seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Phyllis Ellis made a motion to approve the November 2021 Financial Report. Robert Murray seconded. Motion carries 5-0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 4: Fire Chief Report: Fire Chief John Moran presented a summary of recent administrative and operational activities at MJFD, including information regarding incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics. No Board action was taken.

- Item 5: Apparatus Repair/Replacement and Financing: Reviewed, discussed possible action to determine a course of action necessary to the eventual repair, refurbishment, or replacement of the 2011 Ford 550 Type Engine, which is currently out of service. Additional action may include paying off the existing lease purchase agreement early, in the amount of \$52,459.99, and the designation of reserve funds necessary to implement any action adopted by the governing Board and may also include board action to initiate an amendment to the Districts current Reserve Budget.
- Mark Lee made a motion to pay off 2011 Ford 550. Mary Bowen seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.
- Item 6: Reserve Budget Amendment: Reviewed and discussed possible action to amend the Fiscal Year 2021/2022 Reserve Budget.
- Cochise County Treasurer Catherine Traywick, attended via teleconference and strongly advised to increase budget to total reserve amount.
- Phyllis Ellis made a motion to increase the Reserve Budget to 190K. Mary Bowen seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.
- Item 7: Apparatus Repair: Reviewed and discussed possible action to approve the expenditure of funds necessary for the repair of Rescue 171.
- Phyllis Ellis made a motion to have Lawley in Sierra Vista replace engine in Tahoe. Brian Hughes seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.
- Item 8: Board Member Notifications: Reviewed and discussed possible action to establish procedures for notifying Board members of unscheduled meetings.
No Board action taken.
- Item 9: Five-Year Strategic Plan: Reviewed and discussed possible action to modify the existing Five-Year Plan.
No Board action taken.

Item 10: Adjourn: Brian Hughes made a motion to adjourn the meeting. Phyllis Ellis seconded the motion. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Mark Lee adjourned the meeting at 1945 hours.

Minutes compiled and submitted by:

Denise Serna
Administrative Assistant