

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, December 28th 2016, 6:30 PM**

The meeting was called to order at 1840, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Jerry Conrad, Sue Dupee and Owen Kieleley.

- Item 1: Minutes: Minutes from the Regular Board meeting held on October 25th 2016. Chief Moran pointed out that there was a page number error on minutes. Jerry Conrad moves to accept minutes from October 25th 2016 board meeting. Sue Dupee seconds motion. Motion carries 3-1 Owen Kieleley- Abstained
- Item 2: Financial Report: Sue Dupee inquired about the donation of \$300 on the financial statement. Chief Moran responded that the Firefighters charitable contribution organization donated \$300 to the department. Mrs. Dupee inquired about wild land equipment purchases and whether there was income to justify those purchases. Chief Moran responded that we received one wildland payment of \$2500 this year. Sue Dupee inquired about legal counsel spending. Chief Moran responded that the county bills the district for legal advice concerning complaints. Sue Dupee inquired about the money spent toward the CPA. Chief Moran responded that the CPA spending will be going down because the department had hired an administrative assistant that will take on most of those responsibilities. Financial report balances as of 11/30/2016 \$96,778.70 in Warrant account, 7222.06 National Bank, \$68,207 Reserve Account, \$11,907.06 Pima County account, \$300.94 Petty Cash, totaling \$184,416.53 in all accounts. Chief Moran advised the board that there will be a \$10,000 deposit into the National Bank account from the Warrant account to cover payroll expenses and that there are two apparatus payments coming up totaling \$30,000. Sue Dupee made a motion to approve financial report, Mark Lee Seconded, Motion carried 4-0
- Item 3: Fire Chief report: John Moran stated that there were 29 incidents this month with a turnout time of 4 minutes and 55 seconds and an average response time of 11min. Department has been able to have 2 firefighters on duty 12 hours a day. Three of our firefighters have completed fire academy, they just need to complete written exams to become Nationally certified. Rescue 171 will be going into shop to repair the EBS sensor. The rescue 171 will only be down for one day for repairs. There have been issues with heater in admin. board room we will get someone to come out to fix. Annual review will possibly be late but no longer then one month. Administrative assistant position filled and will start January 9th. Handicap ramp is still being worked on, will hopefully have stairs removed within the next 3 weeks. AARP people back helping people with taxes every Tuesday. Also in Benson at community center.
- Item 4: Oath of office: No action taken as Sue Dupee and Owen Kieleley took oath of office prior to call to order.
- Item 5: Community use of facilities. General conversation regarding facilities use. Consensus was that the board doesn't want to charge tax paying community members to use facilities. Conrad make a motion to table item Sue Dupee seconded motion carries 4-0.
- Item 6: Budget for volunteer retention: General discussion to create a line item in budget for firefighter awards and volunteer retention for next budget year. Owen Kieleley made motion to take under advisement motion seconded by Sue Dupee, motion carries 4-0

Item 7: Call to public: Mary McCool Payroll reconciliation report. 11/30/2016. Tax payments that haven't been cleared. Asking to check why this money has not been cashed.

Motion to adjourn at 1926 Conrad move and Kieley seconds. Motion carries with a 4-0 vote.

Minutes compiled and submitted by:

A handwritten signature in cursive script that reads "Leigha Woolums". The signature is written in dark ink on a white background.

Leigha Woolums, Administrative Assistant
1/20/2017