MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, November 30th, 2016 6:30 PM

The meeting called to order at 1838, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Jerry Conrad, Mary Bowen, Sue Dupee and Dan Simmons.

Quorum confirmed

Item 1: Minutes: Chief Moran moved to strike ", Chief Moran stated" in the last sentence of the minutes. Dan Simmons made motion to accept the October 12th 2016 special board meeting minutes as corrected Mart Bowen seconded the motion. Motion carries 5-0.

Item2: Financial Report: Chief Moran stated that the Revenue for October was $68,326. Expenses for October were $35819.65. To date the district has collected 40% of taxes, and has another 212 to collect. Having collected 40% of taxes is normal for this time of year. The district has 70% of our budget remaining which is $105,385. The balance in the warrant account was $43,792. The National Bank balance was $5,547.74 after deposits and the issuing of payroll. The Reserve account was $71,202. The Pima County account was $15,961. The total for all accounts was $136,805.45. Motion to accept September financial statement Simmons Moved Bowen Second. Motion Carries 5-0
Jerry Conrad made a motion to accept October financials and Mary Bowen seconded the motion. Motion Carries 5-0.

Item 3: Chiefs Report: Fire Chief Moran stated the District responded to 31 incidents during the month of October, with an average response time of 12 minutes and 34 seconds and an average turnout time of 6 minutes and 49 seconds.

TRAINING: There are currently 4 firefighters attending fire academy right now and the department is sending 2 people to Phoenix for training on alternative fuels, designed to help our personnel mitigate motor vehicle accidents involving electric cars as well as LPG fueled vehicles.

MAINTENANCE: Chief Moran gave an update about apparatus maintenance stating that we are waiting for a part from Ford to fix the fuel regeneration system and EDF system on Rescue 171. There was an electrical short in Command 171 that burnt out the switch box and siren box, we have ordered the equipment and received it and Chief Moran stated that he will be doing the repairs himself.

PERSONNEL: The District had posted the Administrative Assistant job opening with the San Pedro Valley News-Sun, The Cave radio station, and the Trading Post newspaper. The application deadline is December 9th with interviews tentatively schedule to take place on the 16th.

MISCELLANEOUS: New banners installed at the MJFD Administration building and that the banner for Station 2 will be put up soon.

There were two donations made this month to the District, $100 from local resident Les Boegman, and $100 from the Calvary Baptist church as a thank you for letting them use our facilities for vacation bible school this summer.

Chief Moran provided an update on his inquiry to Fire Fighter safety with personal fire arms and concealed carry permits. Upon discussion with the insurance carrier the district uses, the insurance company stated they have no official position on it, and recommended that if there is a state law allowing concealed carry that we should not make a rule that is more restrictive then state law.

Chief Moran recognized that tonight was Mr. Simmons last official board meeting, and thanked him for his service.

ANNUAL REVIEW: Chief Moran recently contacted Ludwig Klewer & Associates to obtain a progress update on the FY2016 Annual Financial Review and discovered that, not only had they not begun the process, they were unsure if they would continue the relationship with the department. One of the firm's partners, Julie Klewer, stated she received a letter from a Mrs. Mary McCool, accusing MJFD of improper financial practices, incomplete and inaccurate financial records, and insisted that Ludwig Klewer review information and procedures far outside the scope of a standard financial review. Mrs. Klewer stated a reluctance continue their relationship with MJFD. Chief Moran approved Mrs. Klewer's request to speak to the District's accounting firm, HBL CPA's, and would then determine whether Ludwig Klewer stated she perform the annual financial review. Annual Reviews are due in February. Chief Moran remarked that McCool's interference means our annual review will be weeks late at best, and could be months late if we are forced to repeat the proposal process. Chief Moran stated that, because of McCool's actions, MJFD will no longer disclose the names of companies MJFD is are currently negotiating with.

Item 4 Chase bank letter of declaration: Bowen made a motion to approve the letter of declaration by Chase Bank and Dan Simmons second. Motion carries 5-0

Item 5: Reserve fund expenditures: Mary Bowen moved and Jerry Conrad second to approve reserve fund expenditures. Motion carries 5-0.

Item 6: Community Use of Facilities: Discussion between board members about using other company's facilities use agreements to create one for the department. Discussion between board members about insurance liability and how to go about obtaining insurance for people using facilities item tabled to ensure proper research. No board action taken.

Item 7: Warrant account to Reserve Account Transfer: Chief Moran advised the board about a transfer that was made on October 17th from the Reserve account to the National Bank (payroll account) as a loan to ensure payroll liabilities were met. Mary Bowen moved to replace the $10,000 to the Reserve account from the Warrant account to return funds taken out to make payroll liabilities in October, Sue Dupee second. Motion carries 5-0.

Item 8: Call to the Public: Mary McCool voiced her concern about missing documents from the September financial report. She also inquired about a warrant to the Fire Fighters association that hadn't been deposited yet.

Adjourn Motion to adjourn made by Jerry Conrad, motion second by Mary Bowen. Motion carried 5-0. Meeting adjourned at 1910.

Minutes compiled and submitted by:

Leigha Woolums, Administrative Assistant
2-20-2017