

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT GOVERNING BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

Wednesday, November 29th, at 6:30pm
Doors open to the public at 6:00pm
98 N. Oak Drive Benson, Arizona 85602

Call to Order/ Roll Call

Members of the Mescal-J6 Fire District Governing Board may attend either in person or by telephone, video or internet conferencing.

- Item 1: **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- Item 2: **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the September 27th, 2023 Regular Board Meeting and the October 25th, 2023 Regular Board Meeting.
- Item 3: **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion and possible board action to approve the October 2023 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 4: **Fire Chief Report:** Fire Chief John Moran will present a summary of current events pursuant to A.R.S. § 38-431.02(K). as they relate to administrative and operational activities at MJFD, including information regarding: incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.
- Item 5: **Polices & Procedures:** Review discussion and possible action to approve the following policies:
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| 907 – Heat Illness Prevention Program | 908 – Respiratory Protection Program |
| 909 – Personal Alarm Devices | 910 – Health and Safety Officer (HSO) |
| 911 – Vehicle Seat Belts | 912 – Fire Station Safety |
| 913 – Ground Ladder Testing | 914 – Personal Protective Equipment |
| 915 – Hazardous Energy Control | 916 – Hazard Communication |
| 917 – Roadway Incident Safety | 1000 – Recruitment and Selection |
| 1001 – Performance Evaluations | 1002 – Promotions |
| 1003 – Position Descriptions | 1004 – Career Tracks |
| 1005 – Fire Officer Development | 1006 – Educational Incentives |
| 1007 – Tuition Reimbursement | 1008 – Reporting for Duty |
| 1009 – Emergency Recall | |
- Item 6: **Job Descriptions:** Review, discussion and possible action to approve a job description for the position of Volunteer Coordinator.
- Item 7: **Oath of Office:** Chief Moran will administer the Oath of Office to new members Mason Stanford and Brian Campagno.
- Item 8: **Property Donation:** Review, discussion and possible action to accept a donation of real property from the Skipper Family Trust, Cochise County Parcel 124-15-744, located immediately West of the MJFD Administration building.
- Item 9: **Adjourn:**

**Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting. A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 27th day of November 2023 for the MJFD by John Moran. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201.*