

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

November 28th, 2018 at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Roll Call/ Call to Order/ Confirmation of Quorum

- Item 1: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."
- Item 2: Statement from the Board Chair: Mark Lee, MJFD Governing Board Chair, has requested this time to read a prepared statement for those in attendance.
- Item 3: Financial Report: Administrative Staff will present a brief summary of the District's financial status. Review, discussion and possible action approve the Revised July and August financial reports, and the September financial reports as prepared by the District's Bookkeeper and MJFD Staff. Additional action may include the review, discussion and expenditure and/or transfer of reserve funds as outlined in the District's Five-Year Plan.
- Item 4: Budget and Financial Committee: Board Clerk Bruce Andrews will provide a status update regarding the possibility of establishing a Budget and Finance Committee. This agenda item was proposed and subsequently tabled at the November 7th, 2018 Regular Board Meeting.
- Item 5: Standard Operating Procedures: Review, discussion and possible action to amend Standard Operating Procedure 100 Public Records.
- Item 6: Minutes: Review, discussion and possible action regarding the minutes of the August 29th, 2018 Regular Board Meeting, October 30th, 2018 Executive Session, and the Special Meeting held on November 7th, 2018.
- Item 7: Governing Board By-Laws: Review, discussion and possible action to amend the Governing Board By-laws. This will be the first of two reviews, as required by the existing By-Laws.
- Item 8: Job Description: Review, discussion and possible action to approve a new job description for the position of Bookkeeper.
- Item 9: Board Meeting Schedule: Review, discussion and possible action to determine a meeting date for the month of December. Additional discussion and action may include changes to the current regular board meeting schedule.
- Item 10: Canvass of Election Results: Review, discussion and possible action to canvass / approve the final board member election results, as received from the Cochise and Pima Counties Election Departments. Three governing board members will be appointed as a result of the canvass.

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Item 11: Oath of Office: Chief Moran will administer the Oath of Office to the newly elected and/or re-elected governing board members.

Item 12: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 21st day of November 2018 for the MJFD by Leigha Woolums. Persons with a disability may request reasonable accommodations by contacting John Moran at 520-586-4690 ext. 202.