

**MINUTES OF A SPECIAL MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Tuesday, November 7th, 2018 at 6:30 PM**

The meeting was called to order at 1830, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Mary Bowen, Owen Kieley, Bruce Andrews, and Myles Clark.

Item 1: Executive Session Minutes: Mark Lee asked Chief Moran for the executive session meeting minutes. Chief Moran requested that the board wait until the next board meeting to approve the minutes.

Item 2: Accounting Services: Mark Lee stated that Despain Accounting had sent the District a letter dated November 5th, 2018 terminating the Districts accounting agreement. He also directed everyone to the Counties financial report included in the packet and gave an update on the new format for the report. There was discussion between board members about the new report format from the County.

Bruce Andrews discussed his concerns about financial accuracy and invoicing with the work submitted by Despain Accounting.

There was discussion between Board Members about Chief assigning Bruce Andrews a "View only" login for QuickBooks.

There was discussion between MJFD staff and Board members about the timeline with receiving the financial statements, and the things the District will want to require of their next accounting firm.

Item 3: Budget and Finance Committee: There was discussion between Board Members about formulating a Budget and Finance Committee. Bruce Andrews stated that the purpose of the meeting would be to review the Districts financials before the meetings and provide a recommendation on whether to approve the financials. Bruce Andrews would head the committee, MJFD Staff would be welcome to attend, and a member of the community would be welcome. Bruce Andrews stated that he had reached out to Greg R. and he had accepted to be involved in the committee if it were approved by the Board. Bruce Andrews also stated that one other Board Member would be welcome to attend each meeting.

Mary McCool requested the District research the Open Meeting Law, and ensure they remain compliant with it. Bruce Andrews responded to her comment stating the District would comply with the Open Meeting Law if the Committee were to be formulated.

Mark Lee requested that the Board table the Budget and Finance Committee agenda item until the next board meeting.

Item 4: Adjourn: Mary Bowen made a motion to adjourn. Owen Kieley seconded the motion.
Motion carried 5-0.

Mark Lee adjourned the meeting at 1903.

Minutes compiled and submitted by:

A handwritten signature in cursive script that reads "Leigha Woolums". The ink is dark and the signature is fluid.

Leigha Woolums, Administrative Assistant

DATE 11/14/2018