

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT GOVERNING BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

Wednesday, October 25th, at 6:30pm
Doors open to the public at 6:00pm
98 N. Oak Drive Benson, Arizona 85602

Call to Order/ Roll Call

Members of the Mescal-J6 Fire District Governing Board may attend either in person or by telephone, video or internet conferencing.

- Item 1: **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- Item 2: **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the September 27th, 2023 Regular Board Meeting.
- Item 3: **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion and possible board action to approve the September 2023 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 4: **Fire Chief Report:** Fire Chief John Moran will present a summary of current events pursuant to A.R.S. § 38-431.02(K), as they relate to administrative and operational activities at MJFD, including information regarding: incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.
- Item 5: **Polices & Procedures:** Review discussion and possible action to approve the following policies:
- | | | |
|---|-------------------------------------|----------------------------------|
| 701 Personal Communication Devices | 703 Use of District Vehicles | 704 Information Technology |
| 702 Vehicle & Apparatus Maintenance | 706 Communications Operations | 707 Photography and Imaging |
| 705 Knox-Box and Other Access Systems | 800 Records Management | 801 Release of Records |
| 708 Non-Official Use of District Property | 803 Patient Medical Record Security | |
| 802 Subpoenas and Court Appearances | 901 Occupational Health Inspections | |
| 900 Illness and Injury Prevention | 903 Communicable Diseases | 904 High-Visibility Safety Vests |
| 902 Occupational Health Notifications | 906 Apparatus/ Vehicle Backing | |
| 905 Body Armor | | |
- Item 6: **Request for Proposals:** Review, discussion and possible action to approve two Request for Proposals, one for roof repair/replacement at the Administration Office and one for Professional Legal Services.
- Item 7: **Job Descriptions:** Review, discussion and possible action to approve a job description for the position of Volunteer Coordinator.
- Item 8: **Board Meeting Calendar:** Review, discussion and possible action to determine a meeting schedule through the end of the calendar year.
- Item 9: **Allocation of Funds for Landscaping Project:** Review, discussion and possible action to determine which fund shall be used for payment(s) related to the Administration landscaping project: the Reserve Fund, the Operations & Maintenance Fund, or a combination of both.
- Item 10: **Future Meeting Dates:** Review, discussion and possible action to schedule future work sessions and change date of December Regular Board Meeting to December 22nd or another day that best meets the needs of the District.
- Item 11: **Adjourn:**

**Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting. A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 23rd day of October 2023 for the MJFD by John Moran. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201.*