

# NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on:

**Monday, October 12, 2105 at 6:30pm**

**98 N. Oak Drive, Benson, AZ**

**Call to Order / Roll Call / Confirmation of Quorum**

- Item 1: Oath of Office: Board Chair Mark Lee will administer the Oath of Office to newly appointed Board Member Sue Dupee and to Firefighters Brandee Kearney and Dakota Woolums.
- Item 2: Minutes: Review and approve the minutes from the Special Board Meetings on September 8, 2015 and September 21, 2015, along with Executive Board Meeting Minutes from September 8, 2015 and September 21, 2015.
- Item 3: Treasurer/Admin Report: The Treasurer will provide Cash Flow Projections and Financial Summary for Board Approval, and a summary of account balances.
- Item 4: Warrant Report: Review, discussion and possible action to accept/approve the warrant report with account balances as prepared by the Treasurer.
- Item 5: Fire Chief Report: This is the time for the Fire Chief to report to the Board regarding District Operations. This report may contain information regarding; Call Response, Training, Vehicle and Building Maintenance, etc.
- Item 6: Property Donation: Review, discussion and possible action to accept the donation of vacant land (parcel 124-15-379 Mescal, AZ) adjacent to Station #171. The landowner, Mr. Wayne Edmunds, will address the board to discuss terms of the donation.
- Item 7: Five-Year Plan, Helipad Refurbishment: Review, discussion, and possible action regarding the priority of the helicopter landing pad refurbishment.
- Item 8: Policies and Procedures: Review, discussion and possible action to approve the following Standard Operating Procedures:
- |                                |                                          |
|--------------------------------|------------------------------------------|
| #028 Fraternization            | #040 Personal Property                   |
| #034 Media Relations           | #041 Bulletin Boards                     |
| #038 Electronic Communications | #061 Employment Categories               |
| #039 Personal Finances         | #063 Pay Periods / Paycheck Distribution |
|                                | #064 Performance Reviews                 |
- Item 9: Personal Protective Gear Purchase: Chief Moran will request authorization to obtain bids and arrange the purchase of ten to fifteen sets of firefighter protective clothing. Review, discussion and possible action to approve this purchase.
- Item 10: Call to the Public\*\* This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."
- Item 11: Adjourn

\*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

\*\*The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

\*\*\* "The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3)."

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 9th day of October 2015, for the MJ6FD by Amy L. Stites, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting Amy Stites at 520-237-9366.