

**APPROVED MINUTES OF A SPECIAL MEETING OF THE MESCAL-J6 FIRE DISTRICT
HELD ON WEDNESDAY, OCTOBER 12TH, 2016**

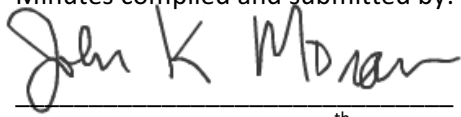
Meeting called to order at 1832 hours by Board Chair Lee. Following the Pledge of Allegiance, Chief Moran conducted the roll call: present were Board Members Mark Lee, Mary Bowen, Sue Dupee, and Jerry Conrad. Mr. Simmons was absent. A quorum existed.

- Item 1: Accounting Services Proposal: Mr. Lee stated the purpose of the proposals was to conduct the District's annual financial review. Chief Moran stated two proposals were received: one from Jennifer J. Phillips, CPA, PLLC; and one from Ludwig Klewer & Co. PLLC and both were recommended by our accounting firm HBL CPA's. Chief Moran noted a sizeable difference in cost between the two proposals. Chief Moran noted that Ms. Phillips has previous fire district experience, was unaware if Ludwig Klewer had similar experience, but believed both firms were quite capable of conducting the District's financial review. Mrs. Dupee noted that Phillips proposal included a provision to bill the District for misc. expenses such as copying, postage, etc., whereas Ludwig Klewer would only bill for "significant" expenses outside the limits of the proposal. Chief Moran also stated both firms desire to establish a long-term relationship with the District. Additional, unrelated conversation focused on the Chief's satisfaction with HBL. Mrs. Bowen moved to accept Ludwig Klewer's proposal for \$2650.00, Mrs. Dupee seconded the motion, motion carried 4-0.
- Item 2: Bid Approval, Concrete: Chief Moran explained that he met with a local contractor to discuss the construction of sidewalk necessary for the relocation/ modification of the handicap ramp. Chief Moran noted the contractor stated his interest in performing the work for the District and that he promised to have his bid submitted by 5:00pm on October 12th; however, he failed to do so. Once again, Chief Moran stated,
- Item 3: Bid Approval, Metalwork: Chief Moran presented a bid submitted by JD Metalwork. Chief Moran thought the bid was very high and had received similar feedback. Mrs. Dupee agreed. Mr. Conrad inquired as to what the contractor meant by stating he would need "equipment support" for the job. Mr. Conrad asked if we would be required to rent heavy equipment for this project. Chief Moran replied that a backhoe or similar apparatus would be necessary to pick up and relocate the existing ramp, but of our firefighters would be able to provide and operate the tractor for whichever contractor won the bid. Mrs. Bowen confirmed the concrete work and metalwork were two separate jobs; Chief Moran added that the metalwork required the pouring of a small amount of concrete for the pylons that support the ramp but the metalwork contractor can perform the work. Additional discussion regarding the difficulties in obtaining satisfactory bids and the possibility of Chief Moran finding some help to perform the work himself ensued. Mr. Conrad offered his tractor and assistance at no cost to the District. Mr. Lee stated his belief that the cost for the metalwork should be somewhere between \$1500 and \$2500.00. Mrs. Bowen moved to reject the metalwork bid and research other options, including doing the work ourselves. Mr. Conrad seconded the motion. Motion carried 4-0.

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Item 4: Adjournment: Motion by Mr. Conrad to adjourn, second by Mrs. Bowen, motion carried 4-0 and the meeting was adjourned at 1843 hours.

Minutes compiled and submitted by:

A handwritten signature in black ink, appearing to read "John K. Moran", written over a horizontal line.

John Moran, November 18th, 2016

Minutes approved by the MJFD Governing Board on November 30th, 2016