



**MESCAL J-6
FIRE DISTRICT**

**STANDARD OPERATING
POLICY # 091**

BANK ACCOUNT BALANCE LIMIT

I. PURPOSE

The purpose of this policy is to insure protection of public funds when deposited into a business banking account which is not controlled by the Cochise County Treasurer's office.

II. SCOPE

This policy applies to all District banking accounts not controlled by Cochise County Treasurer's Office.

III. POLICY

The maximum balance to be carried in a business banking account not controlled by the Cochise County Treasurer's Office is \$250,000.00, the FDIC insured limit.

IV. PROCEDURES

1. Prior to establishing a new banking account, the Clerk shall confirm the existence of FDIC coverage.
2. Administrative staff shall monitor account balances and immediately notify the Clerk of when the balance of an FDIC insured account exceeds \$225,000.00.
3. The Clerk shall ensure the transfer any funds in excess of \$225,000.00 to the Reserve fund.
4. The Clerk shall ensure the return of the transferred funds to the FDIC insured account when the account balance drops below \$200,000.00.

Approved by the Mescal-J6 Fire District Governing Board on July 26, 2017. Replaces February 21, 2011