

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD WEDNESDAY, SEPTEMBER 28th, 2022 AT 6:30 PM**

The meeting was called to order at 1830 hours by Board Chair Mark Lee. Present at roll call were Board Members: Mark Lee, Mary Bowen, Brian Hughes, Phyllis Ellis, and Robert Murray.

Item 1: **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Mary McCool, chair of J6/Mescal CDO presented the board members with paperwork (included as an attachment in the District's official minutes) of questions and concerns for official records related to service vehicles that are out of service, the Mescal Fire Fighters Association and records practice.

Item 2: **Minutes:** Review, discussion, and possible action to approve the Draft minutes of the August 31st 2022, Regular Board Meeting minutes.

Phyllis Ellis made a motion to approve the August 31st, 2022 Regular Board minutes. Motion seconded by Robert Murray. Motion carried 3 – 0 with Mark Lee – yes, Phyllis Ellis – yes and Robert Murray – yes. Mary Bowen – abstain. Brian Hughes – abstain.

Item 3: **Financial Report:** Natalie Galgano of Municipal Accounts & Consulting, provided a brief summary of the District's recent financial activities. Board Members reviewed, discussed and possible board action to approve the August 2022 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.

Brian Hughes made a motion to accept as given the August 2022 Financial Report. Mary Bowen seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes, and Robert Murray – yes.

Item 4: **Fire Chief Report:** Fire Chief John Moran's report is included as an attachment in the District's official minutes.

No board action taken.

Item 5: **HAAS Driver Alert System**: Review, discuss and possible action to approve the purchase of equipment and associated subscription for the HAAS Driver Alert System.

Several board members raised questions and concerns regarding length of contract, progression of technology, usefulness and accessibility of the app and overall cost.

Mary Bowen made a motion to table until a demo can be presented at a later date. Phyllis Ellis seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brain Hughes – yes, Phyllis Ellis – yes, and Robert Murray – yes.

Item 6: **Helipad Paving**: Reviewed, discussed and possible action to review bids for asphalt paving and extruded concrete curb, for the purpose of refurbishing the Station 172 helipad. Action may also include the approval of a bid, approval for the expenditure of donated funds, and/or expenditure approval of reserve funds.

Mrs. Ellis questioned if there are specific regulations/guidelines in place to adhere to during the process of paving the Helipad to which Fire Chief responded yes, there are guidelines in place. Brian Hughes inquired if the \$7,500.00 received in donations would be used, Chief Moran responded, yes. Brian Hughes also asked if BNR was local, to which Chief Moran responded the company is in Sierra Vista. Chief Moran went on to explain that local entities were interested but logistically, they were not equipped for the job.

Mary Bowen made a motion to accept the BNR paving with funds to include the \$7,500.00 donated for the project previously and \$3,849.00 from the Reserve. Brian Hughes seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brain Hughes – yes, Phyllis Ellis – yes, and Robert Murray – yes.

Item 7: **2011 Ford 550**: Reviewed, discussed and possible action to review the current operational status and use of the vehicle, as well the future use of this unit.

Mr. Lee provided a statement which is included as an attachment in the District's official minutes.

Mr. Robert Murray requested a work session.

Phyllis Ellis made a motion to table until after a work session has been had.

Mary Bowen seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen- yes Brain Hughes – yes, Phyllis Ellis – yes, and Robert Murray – yes.

Item 8: Governing Board Vacancies: Reviewed, discussed and possible action to determine a process/timeline to find, qualify, evaluate and appoint two District residents to the Governing Board once the November election has concluded.

Fire Chief Moran will advertise for available board seats and board seats will remain open until filled.

No board action taken.

Item 9: Adjourn: Mary Bowen made a motion to adjourn the meeting. Brian Hughes seconded the motion. Motion carries 5 - 0 with Mark Lee – yes, Mary Bowen – yes, Brain Hughes – yes, Phyllis Ellis – yes, and Robert Murray – yes.

Mark Lee adjourned the meeting at 1947 hours.

Minutes complied and submitted by:
Denise Serna
Office Administrator