NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on:

Wednesday, September 28, 2016 at 6:30pm **98 N. Oak Drive, Benson, AZ**

Call to Order / Roll Call / Confirmation of Quorum

Item 1: Minutes: Review and approval of the August 31, 2016 Regular Board Meeting Minutes.

Item 2: Financial Report: Administrative staff will present a brief summary of the District's financial status. Review, discussion and possible action to approve the financial reports as prepared by the District's CPA and MJFD Staff. Chief Moran will also present information regarding possible discrepancies with Cochise County Warrant Reports and similar MJFD financial reports.

Item 3: Fire Chief Report: This is the time for the Fire Chief to report to the Board regarding District Operations. This report may contain information regarding; Call Response, Training, Vehicle and Building Maintenance, etc.

Item 4: Oath of Office- Board Chair Mark Lee will administer the Oath of Office to recently hired firefighters.

Item 5: Contractor Bid Approvals- Painting and Metalwork: Review, discussion and possible action to approve bids and allocate reserve funds for: 1) painting the MJFD Administration office building; and 2) modifying / relocating the existing handicap ramp at 98 N. Oak Drive.

Item 6: Community Use of MJFD Facilities- Review, discussion and possible action related to public use of the MJFD facilities. Possible action may include the approval of a facility use agreement, the designation of refundable / non-refundable deposits, user fees, cleaning fees, security and access procedures, and/or policies and procedures.

Item 7: Policies and Procedures: Review, discussion and possible action to amend and approve the following MJFD Standard Operating Policies:

- 019 Workplace Violence
- 023 Standards of Conduct
- 030 Uniform & Grooming Standards

Item 8: Personnel Safety: Review, discussion and possible action relative to the safety of MJFD personnel. Discussion and action may include a review of standard operational policies and procedures, administrative directives, personal protective equipment, equipment and training and allocation of reserve funds for future purchases.

Item 9: Governing Board Meeting Procedures; Call to the Public: Review, discussion and possible action to revise or remove the “Call to the Public” provision during governing board meetings. Possible action may also include the creation of related policies and/or procedures, and revisions to the By-Laws of the Mescal-J6 Fire District and Rules of Procedure for Governing Board Meetings.

Item 10: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Item 11: Adjourn

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*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.
**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.
*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station One, located at 448 N. Warren Rd. in Mescal. Dated this 26th day of September 2016, for the MJFD by Amy L. Stites, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting Amy Stites at 520-237-9366.