MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, September 26th, 2018 at 6:30 PM

The meeting was called to order at 1833, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Owen Kieley, Mary Bowen and Bruce Andrews, with Myles Clarke absent.

Item 1: Call to the Public: Board Chair Mark Lee opened the floor up to anyone that wished to speak.

Item 2: Statement from the Board Chair: Board Chair Mark Lee read from a prepared statement. (attached)

Item 3: Minutes: Members of the Board reviewed the minutes from the two meetings held on September 19th, 2018. (attached)

Owen Kieley made a motion to approve the first set of minutes from the September 19th, 2018 Ratification Meeting with corrections to Bruce Andrews name in roll call, adding the signature line to the bottom of the minutes, and adding Mark Lee in the roll call. Bruce Andrews Seconded the motion. Motion carried 4-0.

Mary Bowen made a motion to approve the second set of minutes from the September 19th, 2018 Ratification Meeting with corrections to Bruce Andrews name in roll call, adding the signature line to the bottom of the minutes, and adding Mark Lee in the roll call. Owen Kieley seconded the motion. Motion carried 4-0.

Item 4: Financial Report: Bruce Andrews requested to speak about the July and August financials. He stated that he had met with Dustin from Despain Accounting and that there are some changes he wished to make to how the District did their financial reports. He stated that his proposed changes would make the financials easier to read, and understand even to people who don't know very much about accounting. He also stated that there were some questions he had raised with the accountant about the financials from July and August that had not been answered and that he did not feel comfortable approving the July and August financial packets without having those questions answered. There was discussion between board members about the changes Bruce Andrews wished to implement, and how it would be beneficial for the District to wait to approve the financials until they were correct instead of going back and correcting them latter. Owen Kieley made a motion to postpone approving the July and August financial packets until Bruce Andrews approves of them. Mary Bowen seconded the motion. Motion carried 3-1 with Mark Lee, Owen Kieley and Mary Bowen voting yes, and Bruce Andrews abstaining.

Chief Moran presented the Board with Resolution 2018-002. (attached) He stated that the resolution better highlighted what the District intended to do with its Reserve funds. There was discussion between Chief Moran and the Board members about the resolution. Bruce Andrews made a motion to approve Resolution 2018-002. Owen Kieley seconded the motion. Motion carried 4-0.

Item 5: Fire Chief Report: Chief Moran gave a brief update on how the District sent 4 firefighters to the Arizona State Fire School on scholarship, and how two firefighters will be attending Central Arizona Extreme Extrication School this weekend. He also stated that the firefighters attending the extrication training will return as instructors and will be able to pass the training onto others in the area. Chief Moran stated that the District had to put two front tires on Rescue 171 with a total cost of almost $900. He also updated the Board on the status of the Districts Property, Casualty, and Auto policy.

Item 6: Financial Procedures: Chief Moran advised the Board that the Districts Financial Procedures Manual hadn't been updated since 2013. He also stated that the policies in the manual were very out of date and requested the Board considered abolishing the Manual and to just make policy as the need arose. Mary Bowen made a motion to abolish the Districts current Financial Procedures Manual. Owen Kieley seconded the motion. Motion carried 4-0.

Item 7: Grant Resolution: Chief Moran presented the board with a resolution to participate in a multi-agency grant for the purposes of obtaining new self-contained breathing apparatus. (attached) Chief Moran stated that in order for the District to participate with Benson Fire the District must adopt a resolution agreeing to pay their portion. He also stated that the Districts financial responsibility for the breathing apparatuses would be approximately 5-10 percent of the cost of the apparatuses. Chief Moran stated that because Benson Fire is a municipality they have an easier time applying for grants, and that they have offered to include Mescal Fire, and other surrounding fire departments in their grant application. He also stated that the grant may require more detained information in the resolution and if that is the case the Board may need to hold a special meeting in order to meet the grant deadline. Owen Kieley made a motion to approve the resolution to participate in the multi-agency grant. Bruce Andrews seconded the motion. Motion carried 4-0.

Item 8: Intergovernmental Agreement: Chief Moran presented the Board with an intergovernmental agreement between the District and Cochise County for them to conduct the Districts upcoming election.(attached) Chief Moran stated that the District is required to hold the election, and doesn't have much of a choice but to accept the proposed agreement. Mary Bowen made a motion to accept the intergovernmental agreement with Cochise County. Bruce Andrews seconded the motion. Motion carried 4-0.

Item 9: Adjourn: Owen Kieley made a motion to adjourn the meeting. Mary Bowen seconded the motion. Motion carried 4-0.

Mark Lee adjourned the meeting at 1932

Minutes compiled and submitted by:

Leigha Woolums

Leigha Woolums, Administrative Assistant
DATE 9/28/2018