

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

August 30, 2017, at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Roll Call/ Call to Order/ Confirmation of Quorum

- Item 1: Minutes; Review, discussion and possible action to regarding the Minutes of the July 26th, 2017 Regular Board Meeting.
- Item 2: Financial Report; Administrative Staff will present a summary of the District's financial status. Review, discussion and possible action approve the July 2017 financial reports as prepared by the District's CPA and MJFD Staff. Additional action may include the review, discussion and expenditure and/or transfer of reserve funds as outlined in the District's Five-Year Plan.
- Item 3: Fire Chief Report; Fire Chief John Moran will present a brief summary of recent administrative & operational activities at MJFD, including information regarding: incident response, training, vehicle & facility maintenance, legislative issues, and/or other relevant topics.
- Item 4: Financial Recordkeeping; Representatives from HBL CPA's, the District's accounting firm, will present to the board an overview of the of MJFD accounting process/ procedures and answer questions from the board. Possible board action may include: directing staff to establish new procedures or processes, amend or revise financial reports and assign or remove approved users from the District's QuickBooks account.
- Item 5: Promotion Ceremony; Fire Chief Moran will recognize several volunteer firefighters reaching their one, three and five years of service milestones and present two MJFD volunteer firefighters, Lieutenant Josh Olander and Firefighter Garrison Ratcliff with promotions.
- Item 6: Policies and Procedures; Review, discussion and possible action to approve amendments to Standard Operating Policy 092 Bidding for Goods and Services.
- Item 7: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."
- Item 10: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 29th day of June, 2017, for the MJFD by John Moran, Fire Chief. Persons with a disability may request reasonable accommodations by contacting John Moran at 520-586-4690 xt. 202.