

**MINUTES OF A SPECIAL MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, June 20th, 2018 at 6:30 PM**

The meeting was called to order at 1834, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Owen Kieley and Mary Bowen with Sue Dupee absent.

- Item 1: Board Member Resignation: Mark Lee advised the Board that on June 13th, 2018 Board Member Gerard Conrad had submitted his letter of resignation from the Mescal-J6 Fire District Board. There was discussion between Chief Moran and Board Members about what this meant for the District. Mary Bowen made a motion to put information out requesting that people who are interested in becoming an interim Board Member contact the District via the info@mescalj6fd.com email before Tuesday June 26th, 2018. She also added that the District attempt to appoint an interim Board Member during the July 27th, 2018 Board Meeting. Owen Kieley seconded the motion. Motion carried 3-0.
- Item 2: Governing Board By-Laws: There was discussion between Board Members and Chief Moran about changes to the job description sections of the by-laws. Mark Lee directed Chief Moran to include the statutory required duties for the positions in the by-laws and to make some of the discussed changes to the Clerk position. (Governing Board By-Laws attached).
- Item 3: Adjourn: Mary Bowen made a motion to adjourn, Owen Kieley seconded. Motion carried 3-0.

Mark Lee adjourned the meeting at 1917.

Minutes compiled and submitted by:

A handwritten signature in cursive script that reads "Leigha Woolums". The signature is written in dark ink and is positioned above the printed name of the Administrative Assistant.

Leigha Woolums, Administrative Assistant