APPROVED MINUTES OF A REGULAR MEETING OF THE MESCAL-J6 FIRE DISTRICT HELD ON MONDAY, May 4, 2015

Meeting was called to order at 18:32 by Board member Mr. Jerry Conrad. Present at roll call were Board Members Jerry Conrad, Dan Simmons, and Mary Bowen. Mr. Mark Lee and Mr. Steve Hoffman were absent; a quorum existed.

Item 1: Minutes: Board members were provided with the minutes from the April 6 regular meeting. A Motion to approve the April 6 minutes, as written, was presented by Mrs. Bowen, seconded by Mr. Simmons, motion passed 3-0.

Item 2: Treasurer/ Admin Report: Mrs. Bowen presented the HB2527 report and supporting documentation for the month of March, 2015, to the Board. Motion to approve the HB2572 as presented by Mr. Conrad, second by Mr. Mr. Simmons, motion carried 3-0

Mrs. Bowen presented the Warrant Report. Mr. Simmons made a motion to approve the Warrant Report, Mr. Conrad seconded the motion. Motion carried 3-0

Item 5: Controlled Burn: Gene Beaudoin, Phillip Elliot, and Roy Hall, from the Arizona State Forestry's Tucson office, were all present to discuss the upcoming plan for a controlled bun. Mr. Beaudoin explained that there are plans to execute a controlled burn of 130 acres of State Trust Land, either on May 6 or May 7, or on Monday May 11. He explained that weather conditions may prevent them from going on with the planned burn, and if so, the burn would be postponed until early 2016. He assured the Board and Public that there will be ample human resources in attendance, including a Public Information Office who will provide information and updates to the public as necessary. Also, there is a helicopter on stand-by in the unlikely event that water air support would be needed.

Item 4: Fire Chief Report: Chief Moran presented his Chief's report.

- MJ6FD responded to 27 incidents during the month of April. Responded to several small grass fires, several animal problem, including bees, snakes and one Gila Monster. One vehicle fire and one MVA.
- Chief Moran has begun the VFIS Emergency Vehicle Driver Training Program and we're about a third of the way through the curriculum. Driver training to continue the next two months. Wildland firefighters recently attended their annual 8 hour refresher and pack test. ASF hosted an S-133 Look Up, Look Down, Look Around wildland safety class at MJFD Admin and will be sending two students to an Ignition Operations class at RVFD on the 5th, in preparation of the coming prescribed burn.
- Staff trying to maintain the grass and weeds around the facilities. Lt. Olander completed the installation of a projector in the ceiling of the meeting / training room. Will need to purchase additional speakers in the near future.
- Administrative Assistant, Amy Stites has begun to catch us up on billing; no results as of yet.
- The USDA announced that, effective April 28, 2015, anyone receiving a citation for violating campfire and smoking restrictions on any national forest will face a mandatory court appearance; no more paying a fine via mail.
- Staff recently passed out flyers to all residents in surrounding neighborhood, posted the prescribed burn notice on MJFD website and at the Quick Pic posting location. J6/Mescal CDO has also notified residents via email.

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- Bluespan Wireless technicians were last here on Friday, May 1st. As it is now May 5th and we have received nothing so much as basic internet service, Chief Moran has sent Bluespan a Notice to Terminate for Default and has given them thirty days to meet the terms of our agreement or we will pursue legal action.

During the Chief's report, at approximately 19:00 hours, Ms. Pam White, a community member joined the meeting in progress. She came to express her concern about the upcoming prescribed burn. She was worried for the wildlife in the area, and the overall need for the burn at all, among other concerns. While the Board listened to Ms. White, and acknowledged her point of view, Mr. Conrad explained that the decision to carry out this burn was made at the State level and MJFD has no decision making power over this action.

Item 6: Reserve Budget Purchase: Chief Moran informed the Board that the District needs to purchase some Wildland firefighting equipment to be adequately prepared for the upcoming Wildfire season. Mrs. Bowen made a motion to authorize Chief Moran to purchase the equipment using $3500.00 from the Reserve Fund, which had previously been budgeted for. Mr. Simmons seconded the motion and it carried 3-0.

Item 8: Standard Operating Policies and Procedures: Chief Moran notified the Board that Policies #001 through #009 had not changed in content, they were simply given number. Policies #020 and #029 did have edits and updates, which the Board discussed. Mrs. Bowen made a motion to approve the edits as written and Mr. Conrad seconded. Motion carried 3-0

Item 8: 2015-2016 Fiscal and Reserve Budgets: Chief Moran presented the 2015-2016 draft budgets. He explained the different expenditures, which were based on previous history and anticipated costs for the future. Mrs. Bowen motioned to approve the draft Fiscal Budget as written, Mr. Simmons seconded the motion and it carried 3-0.

Chief Moran presented the Reserve Budget. Mr. Simmons noted it was best to include possible grant money received, and possible grant money expenditures. There was discussion about the need to find a grant writer, and that the District needs to be actively pursuing grants. Chief Moran said that he did not feel that he had the experience or the time to dedicate to grant writing. Community member, Mrs. Sue Dupee, shared that she is attending a grant writing seminar and is happy to bring back information for the District. Mr. Simmons made a motion to approve the Reserve Budget, with the addition of $150,000.00 of expenditures to accompany the possible $150,000 revenue from grants and donations. Mrs. Bowen seconded, and the motion carried 3-0

Item 9: Call to the Public:

- Mrs. Mary McCool, asked for clarification in the tax levy. Chief Moran responded that there was an increase from 1.223 to 1.370.
- Mrs. McCool also asked that the minutes reflect that tonight, the Board approved a DRAFT Fiscal Budget and a DRAFT Reserve Budget, as it was not completely clear to her that the document presented by Chief Moran was a draft.

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- Mrs. McCool presented a letter to the Board from herself, as the Chair of the J-6 Mescal CDO. She requested an agenda item addressing HB2572 State Statute stating a 12-month Cash Flow Projection that is updated monthly with actuals which should be presented to the Board for monthly approval.
- Mrs. Sue Dupee recognized the firefighters who came to the evening's Board Meeting.
- Mrs. Dupee told the Board that while discussing a homeowner's insurance increase, she assured the individual that it had nothing to do with the Fire District in any way, and that it was likely an increase made by the person's insurance company for unknown reasons.
- Mrs. Dupee also mentioned that the meeting room at the District's Administrative Building has been in use by different community members and that the accommodations have been very satisfactory.

Item 10: Adjourn: Motion to adjourn the meeting by Mr. Simmons, second by Mrs. Bowen. Mr. Conrad declared the meeting adjourned at 19:47 hours.

Minutes compiled and submitted by:

Amy L. Stites

Amy Stites, May 6, 2015