

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

May 31st 2017, at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Roll Call/ Call to Order/ Confirmation of Quorum

- Item 1: Minutes; Review, discussion and possible action regarding the Minutes of the April 26th, 2017 Meeting.
- Item 2: Financial Report; Administrative Staff will present a brief summary of the District's financial status. Review, discussion and possible action approve the April financial reports as prepared by the District's CPA and MJFD Staff. Additional action may include the review, discussion and expenditure and/or transfer of reserve funds as outlined in the District's Five-Year Plan.
- Item 3: Fire Chief Report; Fire Chief John Moran will present a brief summary of recent administrative & operational activities at MJFD, including information regarding: incident response, training, vehicle & facility maintenance, legislative issues, and/or other relevant topics.
- Item 4: Banking Controls; Review, discussion, and possible action to designate one or two board members as security contacts for National Bank. The selected individual(s) will have the authority to make telephone inquiries and verify any changes to MJFD's payroll and/or Visa account.
- Item 5: Standard Operating Procedures; Review, discussion and possible action to approve revisions to the following SOP's:
- 090 Disposal of Assets
 - 091 Bank Account Balance Limit
 - 092 Bidding for Goods and Services
 - 094 Emergency Community Water Use
 - 103 Accounts Payable Approval
- Item 6: Incident Billing; Review, discussion, and possible action to determine if MJFD will send unpaid incident invoices to a collection agency;
- Item 7: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."
- Item 8: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 24th day of May, 2017, for the MJFD by Leigha Woolums, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting John Moran at 520-586-4690 xt. 202.