

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday, May 30th, 2018 6:30 PM**

The meeting was called to order at 1834, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Owen Kielely, and Sue Dupee. Jerry Conrad, and Mary Bowen were absent from the meeting. Mark Lee Confirmed a quorum and continued the meeting.

Item 1: Oath of Office: Chief Moran administered the oath of office to new volunteer firefighters Leon Vassar, Britany Williams, Timothy Allen, and Jennifer Kearney.

Item 2: Minutes: Minutes from the Regular Board meeting held on April 25th, 2018 were reviewed by the Board (attached). Sue Dupee made a motion to approve the minutes as presented, Owen Kielely seconded the motion. Motion carried 3-0.

Item 3: Financial Report: Chief Moran gave a brief update on the Districts financial status. He stated that the financials up for approval were the March and April financials(March and April Cash Flow Projections, and Financial Details attached). He stated that the Board and Mary McCool were sent the financials prior to the meeting and asked if there were any questions regarding the financials. No questions were asked.

Owen Kielely made a motion to approve the March 2018 financials, Sue Dupee seconded the motion. Motion carried 3-0.

Sue Dupee made a motion to approve the April 2018 financials. Owen Kielely seconded the motion. Motion carried 3-0.

Item 4: Fire Chief Report- Chief Moran gave a brief update on the Districts response times, CPR training, Wildland billing status, and other relevant topics.

Item 5: Fiscal Year 2019 Budget: Chief Moran advised the Board that he wanted to have a meeting on June 6th, 2018 at 1830 to review and accept the draft Fiscal year 2019 budget, and then during the June 27th, 2018 Regular Meeting to hold a Public Hearing for the budget.

Item 6: Governing Board By-Laws: Mark Lee stated that during the last board meeting held on April 25th, 2018 the Board approved revisions to the District By-Laws, but latter Chief Moran advised him that the changes were not valid because the Board did not follow the proper amendment protocols. (Proposed amendments to By-Laws attached) He stated that to amend the by-laws the amendment needed to be read and discussed at one meeting and then presented at a second meeting for approval. Sue Dupee asked if the change to the by-laws was being done to bring the District in line with the state requirements. Mark Lee stated that it was not to bring the District in line with state requirements. He stated it was done so the board could have some input into who can become a board member, and that if

someone doesn't take their service seriously enough to complete their term then they shouldn't be eligible for re-election. Owen Kieley made a motion to discuss the by-law amendments at the next meeting, Sue Dupee seconded the motion. Motion carried 3-0.

Item 7: Reserve Fund Transfer: Chief Moran stated that the annual truck payment of \$15,779.89 for Rescue 171 had put MJFD over their reserve budget. This caused the county had put a freeze on the funds in the reserve account until the District either revised their 2018 fiscal year reserve account budget, or transferred the monies from the warrant account to the reserve. Chief Moran stated that in order to revise the budget the District would have to post it, and have a public hearing. He stated that this was not time effective, and that he believes that the District has enough in the Warrant account to carry the District through the summer, even after a transfer of \$15,779.89 from the Warrant account to the Reserve account. Owen Kieley made a motion to transfer \$15,779.89 from the Warrant account to the Reserve account. Sue Dupee seconded the motion. Motion carried 3-0.

Item 8: Financial Reports & Bank Reconciliations: Mark Lee stated that over the years the District has received unending criticism from Mary McCool about the financial practices of the District. He requested the board consider asking Mary McCool to prepare the financial documents for the District. He stated that she could use any format she wished. Mary McCool stated that she is not qualified to do the Districts financials. She stated that she would like to acknowledge a very respectful dialogue between herself and administration regarding some errors that were found on the March Financials.

Sue Dupee recommended that the District try to accommodate some training for the Districts newly hired CPA on the way Districts work, and the interworking's at the county level.

Mark Lee stated the he would like to resolve the conflict between Mary McCool and the District. He asked Mary McCool whether she thinks that a dialogue, and collaboration between herself and Administrative Assistant Leigha Woolums could continue to help resolve some of the problems found.

Mary McCool stated that there is a training happening at the county in July that covers financial reporting. Mark Lee stated that he if such a training exists that it may be beneficial for Leigha Woolums to attend. Sue Dupee stated that she would also be interested in attending the training. Mark Lee also stated that if Mary McCool wished to attend the training, and needed to be affiliated with a District to attend, she would be more then welcome to attend under Mescal-J6 Fire Districts name.

There was discussion between Board Members, Mary McCool and Leigha Woolums about working together to get Mrs. McCool's concerns addressed, and to keep the peace.

Item 9: Call to the Public: Barbara Radzykewycz requested to speak in lieu of her son Greg Radzykewycz who could not attend the meeting. She stated he had written a letter to the Board and administration. She presented the Board and Administrative staff with the letter. (attached)

Mary McCool requested to speak. She presented the Board with a copy of the CDO's most current newsletter article highlighting the CDO's concerns with how the District is being ran. (attached)

Bruce Staggs requested to speak representing himself and not as the Justice of the Peace District #3. He stated that he saw great leadership in the room, and that it is good that both parties (the Board and Mary McCool) are willing to work together to get things figured out.

Sue Dupee stated that she would like to share her appreciation for the Ladies and Gentlemen sitting in the room that are volunteer firefighters with the District.

Item 10: Adjourn: Owen Kieley made a motion to adjourn the meeting, Sue Dupee seconded the motion. Motion carried 3-0

Mark Lee adjourned the meeting at 1935.

Minutes compiled and submitted by:

A handwritten signature in cursive script that reads "Leigha Woolums". The ink is dark and the signature is fluid.

Leigha Woolums, Administrative Assistant

DATE 6/1/2018