

**APPROVED MINUTES OF A SPECIAL MEETING OF THE MESCAL-J6 FIRE DISTRICT
HELD ON Monday, May 9, 2016**

Meeting was called to order at 18:33 by Board Chair, Mr. Mark Lee. Present at roll call were Board Members, Mark Lee, Dan Simmons, Jerry Conrad, and Sue Dupee. Although Mrs. Mary Bowen was absent, a quorum existed.

Item 1: Five-Year Plan: Chief Moran presented the Five-Year Plan to the Board. Some of the initiatives in the Plan for FY 2016-2017 are:

- Developing a plan and staff to organize a social media and Internet presence, to include redesign of the District's website, access to District Financial data, burn permits, volunteer recruitment, etc.
- Construct/purchase additional training materials and props
- Increase/modify water storage system at Station Two
- Acquire funds to replace existing AEDs with standardized

Some of the initiatives still in the plan from previous fiscal years are:

- Work with Cochise County to improve the District owned drainage easement north of Station One, to eliminate associated hazards
- Evaluate repairs, maintenance, and modifications of the pole barn at Station Two
- Improving heli-pad at Station Two
- Complete construction of living quarters at Station One

The idea of establishing a more prevalent image and presence for the District, along with the ability to communicate in the way of the current trend, was discussed.

Facebook, and other social media outlets were discussed along with the idea of having a volunteer or additional employee to begin this endeavor.

Mrs. Dupee made a motion to approve the draft of the Five-Year Plan - Fiscal Year 2016-2017. Mr. Conrad seconded the motion, which carried 4-0.

Item 2: 2016-2017 Fiscal Budget: Fire Chief Moran distributed the Draft FY 2017 Operating Budget.

Chief began by explaining that the Net Assessed Values (NAV) have increased very slightly from 2015. Cochise County's NAV is \$12,175,441, and Pima County's NAV is \$3,889,815 for a combined total of \$16,065,256. This gives a tax rate of \$1.4599, and an estimated property tax revenue of \$234,537, up from 2015 which was, \$217,164. These figures do not include Fire District Assistance Tax (FDAT). Chief noted that if property values had not declined so much since 2010, the District would have gained about a half million additional dollars in tax revenue.

In summary, the Draft Budget outlines total income of **\$355,948.00**, based on a tax rate of 1.4599 and other revenue, and total expenses of **\$322,260.00**.

Chief began discussing line items in the proposed FY 2016-2017 Operating Budget, explaining that a few items have proposed increases from the previous budget. Wages, taxes, and electricity expense have increased as well as vehicle and apparatus maintenance, while fuel expenses have decreased. Being that 2016 is an election year, \$5,000 is allotted for that expense. There is a new line item for training materials which would include books and props, among other materials. Mr. Simmons asked how line item, Community Education (combined \$3,000) would be spent. Chief Moran said that historically it has been spent on prevention materials for kids (e.g. coloring books, plastic hats) smoke detectors, etc.

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Chief Moran said that with an additional approximately \$80,000 in tax revue still due to the District, that he does not believe that carrying over the sum of \$60,000 to FY 2016-2017 is beyond the reach of the District.

Mr. Conrad made a motion at approve the Draft FY 2016-2017 Operating Budget, with Mrs. Dupee seconding the motion. The motion carried with a 4-0 vote.

Mr. Lee presented the FY 2016-2017 Draft Reserve Budget.

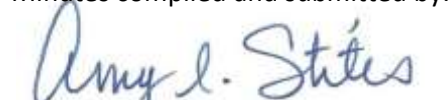
The beginning balance as of July 1, 2016 will be \$65,184 and with a carryover from FY 15/16 of \$20,000, the Fund Balance will have a projected balance of \$85,184. With proposed expenditures (which may or may not be spent) of approximately \$58,000, this would leave a carryover of \$28,184 for FY 2017-2018.

Mr. Simmons made a motion to approve the Draft Fiscal Year 2016-2017 Reserve Budget. Mr. Conrad seconded the motion, which carried 4-0.

Item 15: Call to the Public: Mrs. McCool addressed the Board with a multi-page document in the attempt to correct comments she feels were made incorrectly by a member of the Governing Board and the Fire Chief. The document continued to try to persuade the Board to adopt the use of documentation and reports as Mrs. McCool would personally like to see them. Mr. Lee gave Mrs. McCool a two minute warning but was forced to ask her to stop speaking and call for order after she continuing to speak when her three minutes of time was exhausted.

Item 16: Adjourn: Mr. Conrad made a motion to adjourn and the motion carried 4-0. Mr. Lee declared the meeting adjourned at 19:04 hours.

Minutes compiled and submitted by:



Amy Stites, May 11, 2016