APPROVED MINUTES OF A REGULAR MEETING OF THE MESCAL-J6 FIRE DISTRICT HELD ON MONDAY, March 2, 2015

Meeting called to order at 18:31 by Board Chair Lee. Present at roll call were Board Members Mark Lee, Mary Bowen, Jerry Conrad, Steve Hoffman and Dan Simmons was absent; a quorum existed.

Mr. Lee addressed Item 5 at the beginning of the meeting so that Mr. Beaudoin and Mr. Elliot did not have to stay for the entire agenda.

Item 5: Controlled Burn: Mr. Gene Beaudoin, District Forester from Arizona State Forestry's Tucson office addressed the Board. Mr. Beaudoin stated that ASF is planning a controlled burn on approximately 126 acres, along the east end of Navajo, Susquehanna to the west, and Whetstone to the east. The tentative date for this project is March 24 or 25, depending on weather and resource availability. Mr. Beaudoin stated that they have a prescribed fire burn plan that is awaiting approval, with the temporary barrier being an archeological clearance due to being on State Trust Land. They are working with Logan Simpson Design to obtain the clearance and report. Mr. Beaudoin said that the burn will provide training and be opened up to all of the fire departments, with a minimum of 120 people onsite. There will be four hand crews, six type-six engines, two tenders, a qualified RXB2 Burn Boss, operations and logistics personnel, task force leaders, and crew bosses to lead and control the burn. Mr. Beaudoin further explained that the burn would take place in sections due to horse trails, ATV trails, etc., but that it would be completed in one day.

Mrs. Mary McCool inquired whether information about the controlled burn would be posted for those who do not read the newsletter. There will be a press release from the State Forestry's PIO, Ms. Carrie Dennett, which will appear in the local newspaper, radio station, and the State Forestry Website. Chief Moran said that the notice will also be posted at Stations One, Two, and the Quick Pic. It is estimated that these notices will appear one week prior to the scheduled burn.

Mrs. McCool asked if there would be an opportunity for the public to observe the burn taking place. Mr. Beaudoin said that neighbors could observe from their yard, or off to the side but they may not come out to the fire line.

Item 1: Minutes: Board members were provided with the minutes from the February 2 regular meeting, February 17, and February 23 Special Meetings. A Motion to approve the February 2 minutes was presented by Mrs. Bowen, seconded by Mr. Conrad, motion passed 3-0, with Mr. Hoffman's abstention due to his absence at the meeting. A Motion to approve the minutes from February 17, was presented by Mr. Conrad, seconded by Mrs. Bowen, motion passed 3-0, with Mr. Mr. Hoffman's abstention due to his absence at the meeting. With the condition that typos be corrected in the February 23 draft minutes, a Motion to approve the minutes was presented by Mrs. Bowen, seconded by Mr. Conrad. Motion passed 3-0, with Mr. Hoffman's abstention due to his absence at the meeting.

Item 2: Treasurer/ Admin Report: Treasurer Bowen presented copies of the January 2015 HB 2572 Compliance Summary to board members. Motion to approve the January HB2572 report as presented by Mr. Conrad, second by Mr. Hoffman, motion carried 4-0.

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Item 3: Warrant Report: Treasurer Bowen provided copies of the financial reports and balances as follows: Warrant Account $56,888.00; National Bank $12280.14; Reserve Account $99,907.72 and Petty Cash $132.39. Motion to approve the account balances and checks as reported by Mr. Hoffman, second by Mr. Conrad. Motion carried 4-0. Mrs. Bowen noted three items currently on the Warrant Report were actually budgeted to the Reserve Account and will be adjusted. They are: check number 151162, $2,972.53; check number 151163, $1,229.97; and check 151165, $4,106.62. The totals summarized above reflect the adjustment of these expenses from the Warrant Report to the Reserve Account. Motion to approve the checks and electronic transfers of National Bank Account was presented by Mr. Hoffman, with Mr. Conrad second. Motion carried 4-0.

Item 4: Fire Chief Report: Chief Moran presented his Chief's report. Chief Moran reported 18 incidents for the month of February.

- Recent training topics included Pre-Hospital Standing Orders, Medical Control policies and procedures, personal accountability and social media.
- Beginning in April, Chief Moran will be instructing a VFIS sponsored Emergency Vehicle Drivers Training Program. This will include 16 hours of classroom work, followed by a competency course. In order to get all of the personnel through the course, it is estimated to take about two months.
- Engine 171 returned from United Fire with repairs to pump and plumbing. The pump test was forwarded to the ISO and they have received it.
- The PPE ordered months ago has finally arrived, after several complications.
- The District received a quote from Centerline Wraps Signs and Design for decals on Support 171 which was higher than the Chief's spending limit. Even with FD staff eliminating some of the labor cost by removing the existing decals themselves, the cost will be over the Chief's spending limit. Since the expense was budgeted to the Reserve account, Chief Moran asked for the Board's backing of the expenditure.
- The digital lock at the old Chief's office was removed and reinstalled in the radio room, to provide Bluespan Wireless with secure access. The beds were moved to the old Chief's office. Incidentally, during the office move, approximately $1000 worth of equipment was found in a corner.
- The septic tank, at the Administration Building, was received and submitted to the county.
- The move to the new Administration Building is complete, and final unpacking and organizing is underway.
- Telephone and Fax lines are not up and running yet. Century Link is scheduled for a service call Tuesday March 3.
- A local locksmith failed to show on three occasions but a new locksmith has been scheduled to come to the Admin Building to provide service on March 3.
- VFIS has recommendations for the number of certain driving violations allowed. They recommend an annual driver's license review to be sure no one has received a major violation that the District is unaware of. Staff is currently drafting a policy for submission in April.
- Bluespan has purchased needed equipment and are waiting on the delivery of equipment before providing an install date to the District.
- Chief Moran proposed increasing the Support Staffing Stipend from $15.00 per day for non-certified personnel to $30.00. The policy allows the Chief to make changes, however, Chief

wanted to talk with the Board about the increase first. Mrs. Bowen said that she has concerns about the added expense. Chief Moran explained that projections were made, based on previous payroll. This will be an expense on as needed basis, not an everyday expense, and the cost has been budgeted for. Chief Moran said that he does not believe this will add more than $150 to the monthly payroll. The Board agreed that with proper supervision, they supported the increase.

Item 6: Five-Year Plan: The updated plan was discussed, with emphasis on the items that were moved, edited, or newly created. Motion to approve the Five-Year Plan 2015-2016 by Mr. Conrad and seconded by Mr. Hoffman. Motion carried 4-0.

Item 7: Cochise County Transportation Survey: Chief Moran sent FD staff out to drive roadways throughout the District to identify areas of concern for emergency response. Mr. Hoffman asked that under "Infrastructure" the first item should be expanded to read, "All down E. Lori Road, to Diana and up to Lance, Mescal: rough and water damaged." Chief wants to add the drainage easement between Station One and the lot where the drainage empties into the road. Mr. Lee agreed it was appropriate to add. Mrs. McCool stated that Mr. Richard Cyril would like to obtain the information in this survey and asked that it be shared with him. Chief Moran said that the heli-pad should be added to the survey to attempt to gain County support. Mrs. McCool mentioned escape routes in the event that there is only one route in and out of a neighborhood. Chief Moran said that this item could be listed in "alternate emergency routes" in the Emergency Response section.

Item 8: Call to the Public: Saint David resident Nathan Kempton, from Saint David High Speed Internet, addressed the Board asking about a potential partnership regarding use of the District's radio tower. Chief Moran explained that the District's agreement with Bluespan Wireless prohibits partnering with their competition.

Mrs. McCool asked if the Board could provide information regarding a lower ISO rating and lowering insurance premiums and make the information accessible so the community may see the justification. Chief Moran said the only way to lower the ISO rating is to acquiring an additional water tender, which would also enhance the District's efficiency and effectiveness.

Ms. Barbara Radzykewycz presented Chief Moran a patch from her son's local Fire Department in Alaska. Chief Moran was very thankful and stated that he would send a patch to her son in return. The Board asked Ms. Radzykewycz to thank her son on their behalf.

Item 9: Adjourn: Motion to adjourn the meeting by Mr. Conrad, second by Mr. Hoffman, Board Chair Lee declared the meeting adjourned at 19:39 hours.

Minutes compiled and submitted by:

Amy L. Stites
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Amy Stites, March 2, 2015