



**MESCAL J-6
FIRE DISTRICT**

**STANDARD OPERATING
POLICY # 032**

Housekeeping / Basic Maintenance

I. PURPOSE

To ensure a clean and safe working environment for all members while maintaining a positive appearance to the public eye.

II. SCOPE

This policy applies to all members of the MJFD.

III. POLICY

It is the policy of the MJFD to require all District premises to be maintained in a clean and orderly fashion.

III. GUIDELINES

- A. All members are responsible for contributing to the maintenance, orderliness and cleanliness of the station.
- B. Station repairs or maintenance needs shall be reported to the Fire Chief, via the chain of command.
- C. In the station, members shall keep all clothing and other personal belongings in a locker or closet. Lockers and closets shall be kept neat and orderly. Additionally, members are highly encouraged to lock their personal belongings.
- D. District or personal property shall not be placed or hung on the apparatus in such a manner that will be detrimental to the finish or use of the apparatus.
- E. Station inspections shall be conducted periodically by officers to ensure cleanliness of quarters and readiness of equipment.

Approved by the Mescal-J6 Fire District Governing Board on September 8th, 2015. Replaces February, 2012