

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

WEDNESDAY, March 29th at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Call to Order/ Roll Call/ Confirmation of Quorum

Members of the Mescal-J6 Fire District Governing Board may attend either in person or by telephone, video or internet conferencing.

- Item 1:** **Call to the Public:** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- Item 2:** **Minutes:** Review, discussion, and possible action to approve the minutes of the February 22nd, 2023 Regular Board Meeting and the minutes of the March 8th, 2023 Work Session.
- Item 3:** **Financial Report:** Staff will provide a brief summary of the District's recent financial activities. Review, discussion and possible board action to approve the February 2023 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.
- Item 4:** **Fire Chief Report:** Fire Chief John Moran will present a summary of current events pursuant to A.R.S. § 38-431.02(K). as they relate to administrative and operational activities at MJFD, including information regarding: incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.
- Item 5:** **Policies & Procedures:** Review, discussion and possible action to approve the following policies & procedures created by Lexipol:
100 Fire Service Authority
101 Chief Executive Officer
102 Oath of Office
103 Policy Manual
- Item 6:** **Policies & Procedures-MJFD:** Review, discussion and possible action to approve a set of financial and administrative policies & procedures to be utilized until similar policies & procedures created by Lexipol are adopted.
- Item 7:** **Budget Timeline:** Review, discussion and possible action to approve a time line of events related to the Fiscal Year 2024 Financial Budget process.
- Item 11:** **Five-Year Plan Priorities:** Review, discussion and possible action to identify and prioritize specific goals to be included in the District's Fiscal Year 2024 Five-Year Plan.
- Item 12:** **Water Tender 173:** Review, discussion and possible action related to the storage and use of Water Tender 173.
- Item 13:** **Reserve Transfer:** Review, discussion and possible action to transfer funds from Operations & Maintenance budget to the Reserve Fund.
- Item 14:** **Board Meeting Agendas:** Review discussion and possible action to develop a process for Board Members to timely add items to meeting agendas.
- Item 15:** **Work Session:** Discussion to provide Staff direction for scheduling a Work Session to review employment practices and or policies such as recruitment, advertising and selection that are currently used or are needed to determine the best qualified candidate for any open staff or operational position within the fire district. Elements to be considered within scope of work session may include Lexipol recommendations and SAFER Grant requirements.

**Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.*

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).*

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 28th day of March 2023 for the MJFD by John Moran. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201.