

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

March 14th, 2018 at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Roll Call/ Call to Order/ Confirmation of Quorum

- Item 1: Oath of Office: Chief Moran will administer the Oath of Office to new volunteer firefighters Felipe Galaz and Austin Ellison.
- Item 2: Promotion Ceremony: Chief Moran will promote firefighter Wolf Tubach to the rank of Lieutenant. No board action necessary.
- Item 3: Minutes: Review, discussion and possible action regarding the draft minutes from the January 31st, 2018 Regular Board Meeting.
- Item 4: Financial Report: Administrative Staff will present a brief summary of the District's financial status. Review, discussion and possible action approve the December 2017 and the January 2018 financial reports as prepared by the District's CPA and MJFD Staff. Additional action may include the review, discussion and expenditure and/or transfer of reserve funds as outlined in the District's Five-Year Plan.
- Item 5: Fire Chief Report: Fire Chief John Moran will present a brief summary of recent administrative & operational activities at MJFD, including information regarding: incident response, training, vehicle & facility maintenance, legislative issues, and/or other relevant topics.
- Item 6: Cooperative Fire Rate Agreement, Approval: Review, discussion and possible action to approve an agreement for services between the Arizona Department of Fire & Forestry Management and the Mescal-J6 Fire District.
- Item 7: Job Descriptions: Review, discussion and possible action to approve job descriptions for the following volunteer positions: EMS Coordinator, Volunteer Firefighter, Volunteer Fire Lieutenant.
- Item 8: Termination of Existing Accounting Services Agreement: Review, discussion and possible action to sever the service agreement between the District and HBL CPA's Inc.
- Item 9: Accounting Services Agreement: Review, discussion and possible action to approve an agreement for accounting services with a local accounting firm.
- Item 10: Grant Writing Services Agreement: Review, discussion and possible action to approve an agreement for grant writing services with a local accounting firm.
- Item 11: Chase Bank Letter of Declaration: Review, discussion and possible action to approve the calendar year 2018 "Letter of Declaration", obtaining a revolving line of credit with Chase Bank, as required by A.R.S. 11-604.01.
- Item 12: Call to the Public Procedures: Review discussion and possible action regarding call to the public protocols.

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Item 13: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Item 14: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 12th day of March, 2018, for the MJFD by Leigha Woolums, Administrative Assistant. Persons with a disability may request reasonable accommodations by contacting John Moran at 520-586-4690 xt. 202.