



**MESCAL J-6
FIRE DISTRICT**

**STANDARD OPERATING
POLICY # 029**

Member Participation / Active Status

I. PURPOSE

To provide a fair, consistent, and effective method of ensuring adequate member participation to help maintain efficient operations.

II. SCOPE

This policy applies to all members of the Mescal-J6 Fire District.

III. POLICY

It is the policy of MJFD to require active participation on the part of its members in order to ensure the success and efficiency of District operations.

IV. GUIDELINES

- A. Members are required to attend a minimum of two of the four scheduled training/drills per month.
- B. Members are required to participate in call response so as to meet the needs of the District. Members will receive stipend pay based for call response, according to Standard Operating Policy #060 Compensation Administration.
- C. Members are required to respond to a minimum of 7 incidents per month.
- D. In the event that a member does not meet the monthly minimum for trainings/drills and /or call response for a period of three months, he shall be subject to review of his status, and may be placed on suspension, or be dismissed from volunteer employment.
- E. In the event that a member is unable to attend the monthly trainings as required, he may meet with the Fire Chief to determine an alternative method of receiving the training information in order to remain on active status. In some instances, attendance at an approved class or a drill with an outside agency may be allowed as a make-up drill with prior approval from the Fire Chief.
- F. In the event that a member is unable to respond to calls or attend trainings/drills, the member shall personally notify their immediate supervisor as far in advance as possible, or shall call the Fire Station and leave a message. If prior notification is not possible, (i.e., due to an emergency or sudden illness), the member must notify their immediate supervisor as soon as is practical. Failure to notify may result in placement on inactive status and/or dismissal from volunteer employment. Notification of absence shall include reasonable explanation of the circumstances.
- G. Failure to maintain active status places an extra burden on fellow members, as well as the District as a whole. Therefore, a member who demonstrates a problem with maintaining active status shall be subject to disciplinary action, up to and including termination.

Approved by the Mescal-J6 Fire District Governing Board on May 4th, 2015. Replaces February, 2012

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