NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

WEDNESDAY, February 22nd at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Call to Order/ Roll Call/ Confirmation of Quorum
Members of the Mescal-J6 Fire District Governing Board may attend either in person or by telephone, video or internet conferencing.

Item 1: **Call to the Public**: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Item 2: **Minutes**: Review, discussion, and possible action to approve the minutes the January 23rd, 2023 Work Session and the January 25th, 2023 Regular Board Meeting.

Item 3: **Financial Report**: Staff will provide a brief summary of the District's recent financial activities. Review, discussion and possible board action to approve the January 2023 Financial Report, as prepared by Natalie Galgano of Municipal Accounts & Consulting.

Item 4: **Fire Chief Report**: Fire Chief John Moran will present a summary of current events pursuant to A.R.S. § 38-431.02(K). as they relate to administrative and operational activities at MJFD, including information regarding: incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.

Item 5: **Policies & Procedures:** Review of the types and scope of previous and current policies & procedures in comparison to policies & procedures recommended by Lexipol. Possible action may include scheduling a work session related to District financial procedures and/or directing staff to conduct additional research, and/or the approval of interim financial policies as recommended by staff.

Item 6: **Public Records Policies & Procedures**: Review of the District's current Public Records Policy in comparison to other public agencies with similar demographics, discussion related to records request fulfillment times and appropriate/allowable fees to be charged for request fulfillment and legislation currently in discussion at the State level. Possible action may include the revision of the existing records request policy and procedure and/or directing staff to provide additional information to be reviewed at a later date.

Item 7: **Personnel Records**: Review, discussion and possible action to determine, at the advice of the District's legal counsel and the State of Arizona's Ombudsman's Office, what employee payroll information will be designated a public record and what will remain confidential.

Item 8: **Social Media:** Review, discussion and possible action related to the District's social media presence, with an emphasis on providing the public a reliable, user-friendly means to view governing board meetings, either in real-time or after the fact, via Facebook and/or other websites/services.

Item 9: **Length of Service Awards**: Chief Moran will present Captain Joshua Olander with an award for 10 years of service to the Mescal-J6 Fire District and the community we serve.

Item 10: **Used Vehicle Purchase:** Review, discussion and possible action to approve the purchase of a used Utility Task Vehicle (UTV).

Item 11: **Five-Year Plan Priorities**: Review, discussion and possible action to identify and prioritize specific goals as outlined the District's current Five-Year Plan.

Item 12: **Volunteer Appreciation:** Review, discussion and possible action related to the District's participation in the President's Volunteer Service Award Program and other means of managing and recognizing volunteers for their service to the District and the community we serve.

Item 13: **SAFER Grant Application**: Chief Moran will provide an update on the District's preparation for the Staffing for Adequate Fire and Emergency Response grant.

Item 14: **Adjourn**:

**Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.*

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).*

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 171, located at 448 N. Warren Rd. in Mescal. Dated this 17th day of February 2023 for the MJFD by John Moran. Persons with a disability may request reasonable accommodations by contacting Denise Serna (520) 586-4690 ext. 201.