

**APPROVED MINUTES OF A REGULAR MEETING OF THE MESCAL-J6 FIRE DISTRICT
HELD ON MONDAY, January 5th, 2015**

Meeting called to order at 18:32 by Board Chair Lee. Present at roll call were Board Members Mark Lee, Mary Bowen, Steve Hoffman, Dan Simmons and Jerry Conrad. All members present; a quorum existed.

- Item 1: Minutes: Board members were provided with the minutes from the November 24th Special meeting, the December 1st Regular meeting, the December 8th Special meeting and the December 13th Emergency session. Motion to approve the November 24th meeting minutes as presented by Mr. Hoffman, second by Mr. Simmons, motion carried 5-0. Motion to approve the minutes of the December 1st regular meeting as presented by Mrs. Bowen, second by Mr. Hoffman, motion carried 5-0. Motion to approve the minutes of the December 8th special meeting as presented by Mr. Hoffman, second by Mr. Simmons, motion carried 5-0. Motion to approve the minutes of the December 13th Emergency Session as presented by Mr. Hoffman, second by Mr. Conrad, motion carried 4-1 with Mr. Simmons abstaining as he was not present.
- Item 2: Treasurer/ Admin Report: Mrs. Bowen presented the HB2572 report and supporting documentation for the month of November 2014 to the Board. Motion to approve the HB 2572 as presented by the Treasurer by Mr. Conrad, second by Mr. Simmons, motion carried 5-0.
- Item 3: Warrant Report: Treasurer Bowen noted that the Warrant Report should read 01-01-2015, not 12-01-2014 as it currently reads; she will make the necessary corrections on the final. Balances..... Motion to transfer \$20,000.00 from the Warrant account to the National Bank payroll account by Mr. Hoffman, second by Mr. Simmons, motion carried 5-0. Motion to pay both truck payments by Bowen, Conrad, motion carried 5-0.
- Item 4: Fire Chief Report: Chief Moran reported that MJ6FD responded to 33 incidents in December, with the most notable being a search for a downed helicopter followed by four back to back MVA's on New Year's Eve. Three members have recently completed their EMT class and will be taking their National Registry exams sometime on February. The ambulance we acquired from the City of South Tucson received a vehicle inspection and is reportedly in great shape. Additionally, repairs were made to the starting system, the brakes were bled, a crack in the driveline was repaired, and decals referencing the City of South Tucson were removed. Staff is currently obtaining bids to have MJ6FD decals installed. Staff made repairs to Brush171. Command 171 needs the windshield replaced. Cochise County Probation will be providing personnel for community service duty to help staff complete chores such as yard work, housecleaning, etc. Electrical work at Station 1 involved replacing electrical lighting ballasts and installing overhead electrical cords to the apparatus. Attempts to obtain more than one bid proved fruitless; due to the nature of the hazard, Chief Moran elected to give the job to Hoffman Electric. Septic tank inspection at New West proved the tank is cracked and needs replacing. Staff is currently obtaining bids. An HVAC inspection for the property is scheduled for Jan. 6th. Canyon State recently serviced the repeater; aside from some small adjustments the repeater is working correctly. Motion to approve a max of \$5000 for septic repair by Mr. Hoffman, second by Mr. Simmons, motion carried motion carried 5-0. Mr. Simmons inquired as to if we had any maintenance agreements for our radio system. Moran not aware of any at this time will look into it.

**APPROVED MINUTES OF A REGULAR MEETING OF THE MESCAL-J6 FIRE DISTRICT
HELD ON MONDAY, January 5th, 2015**

- Item 5: Administrative Assistant/ Secretary Job Description: Chief Moran described the job description, salary and schedule for the proposed Administrative Assistant / Secretary position and stated his desire to have the position posted in the next issue of the Benson News-Sun, with a target hire date for the middle of February at the latest. There was some discussion as to who would be interviewing the candidates, with Moran requesting the assistance of Treasurer Bowen. Motion to approve job description as presented by Mr. Simmons, second by Mrs. Bowen, motion carried 5-0.
- Item 6: Pima County Election Invoices: Board Chair Lee requested that these two invoices be included for the Board's approval, as a result of the error made by Cochise County in printing ballots and requiring an election when there were only three candidates for the three openings; no election should have taken place at all. Board Chair Lee expressed his opinion that we should pay the Pima County invoices as they were only following direction provided by Cochise County. Mr. Simmons expressed his concern that we would be setting a precedent by paying the invoices, as it would give the impression we concurred with Cochise County's actions to print ballots and host the unnecessary election. Mr. Simmons emphatically stated he would not support paying Cochise County for any invoices associated with the recent election, to which the remainder of the Board concurred. Motion to approve payment of the Pima County election invoices in the amount of \$331.50 and \$46.21 (\$377.71) by Mrs. Bowen, Hoffman seconded, motion carried 5-0.
- Item 7: Station 3 Proposals: Mrs. Dupee stated we need to prioritize needs versus wants by operating for a short time to see exactly what we need. Board Chair Lee invited the audience to take a short break and allow interested parties to tour the facility before continuing with this agenda item. The discussion was resumed with Mrs. Dupee stating that Artech, a local business, volunteered to donate a sign for the new building. Mrs. Dupee summarized that she has received little public interest but does have a list of interested locals. Dupee challenged the audience and Board to call people they know in the District, explain what's going on, and invite them to the meetings to obtain more participation. Mrs. McCool, local resident and Chair of the J-6 Mescal Community Development Organization, stated a January 29th community meeting to address electrical transmission line construction and stated the meeting will be held at the J-6 community church. Mrs. McCool stated this would be an excellent opportunity to meet and inform more people. Board Chair Lee inquired as to whether the CDO would be interested in helping the District communicate additional news in the future, to which Mrs. McCool responded positively. There was discussion as to the liability involved in letting uninsured people use the facility, and whether a waiver would be sufficient. Additional discussion as to what the facility should be called, whether calling the facility a "community center" would require additional responsibility and/or liability on the part of the District. Chief Moran stated that calling it "Station 3" would be inappropriate as there are neither apparatus or emergency personnel staffing the building. Chief Moran requested direction for the facility in the short term; discussion resulted in the Board prioritizing the septic replacement, outside lighting, signage, security, leveling the building and installing ADA approved signs. Chief Moran will also investigate the particulars for ADA parking. Motion by Mr. Simmons to create a sign that reads "Mescal-J6 Fire District" followed by the address and phone number, second by second by Mr.

**APPROVED MINUTES OF A REGULAR MEETING OF THE MISCAL-J6 FIRE DISTRICT
HELD ON MONDAY, January 5th, 2015**

Hoffman, motion 5-0. Motion by Mrs. Bowen to obtain security lighting bids, second by Mr. Hoffman, motion carried 5-0.

Item 8: Call to the Public: No requests from the public to address the board.

Item 9: Adjourn: Meeting adjourned at 2002 hours.

Minutes compiled and submitted by:



John Moran, January 5, 2015

Minutes approved by Board action on February 2nd, 2015.