

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD ON Wednesday January 30th, 2019 at 6:30 pm**

The meeting was called to order at 1833, by Board Chair Mark Lee. Present at roll call were Board Members Mark Lee, Mary Bowen, Owen Kieley, Bruce Andrews, and Brian Hughes.

Item 1: Call to the Public: Mary McCool spoke to the Board about an upcoming event the CDO is hosting.

Item 2: Financial Report: Owen Kieley made a motion to approve the October 2019 financial packet. Mary Bowen Seconded the motion. Motion carried with Mary Bowen, Mark Lee and Owen Kieley voting yes, and Brian Hughes, and Bruce Andrews abstaining.

Owen Kieley made a motion to approve the November 2019 financial packet. Mary Bowen seconded the motion. Motion carried with Mary Bowen, Mark Lee and Owen Kieley voting yes, and Brian Hughes, and Bruce Andrews abstaining.

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Item 3: Fire Chiefs Report: Chief Moran gave a brief update on employee education, apparatus maintenance, and other related topics.

Item 4: Apparatus Lease Payments: There was general conversation between Board Members and Chief Moran about the lease payments coming up.

Item 5: Annual Review, Fiscal Year 2018: Chief Moran gave the Board a brief update on the annual review.

Item 6: Governing Board Public Information Officer: There was discussion between Board Members on possibly appointing a Public Information Officer (PIO). Mary Bowen made a motion to have District Staff further investigate appointing a PIO. Owen Kieley seconded the motion. Motion carried 5-0.

Item 7: Attorney General Complaint: There was discussion between Board Members about the attorney general complaint.

Mary Bowen made a motion to have Mark Lee work with Lauri Owen to resolve the complaint with the Attorney General. Bruce Andrews seconded the motion. Motion carried 5-0.

Item 8: Ombudsman's Complaint: There was discussion between Board Members about the Ombudsman's Complaint.

Mary Bowen made a motion to have Lauri Owen work with Mark Lee to address the issue with the Ombudsman to define what a “reasonable timeframe” is for a records request. Owen Kieley seconded the motion. Motion carried 5-0.

Item 9: Pre-Approved Transfers: There was discussion between Board Members and Chief Moran about needing to transfer more than the pre-approved \$10,000 from Warrant every month into the National Bank of Arizona Account (NBA) for payroll.

Mary Bowen moved to raise the pre-approved transfer limit from \$10,000 to \$15,000 from the Warrant account to the National Bank of Arizona account.

Item 10: Wildland Monies Owen MJFD: There was a brief discussion between Board Members and Chief Moran on the money state lands owes the Fire District.

Item 11: Chase Bank Letter of Declaration: Mary Bowen made a motion to approve the Chase Bank Letter of Declaration. Owen Kieley seconded the motion. Motion carried 5-0.

Item 12: Adjourn: Mary Bowen made a motion to adjourn the meeting. Bruce Andrews seconded the motion. Motion carried 5-0.

Mark Lee adjourned the meeting at 20:01.

Minutes compiled and submitted by:



Leigha Woolums, Administrative Assistant

DATE 2/12/2019