

**MINUTES OF A REGULAR MEETING OF THE
MESCAL-J6 FIRE DISTRICT GOVERNING BOARD
HELD WEDNESDAY, January 26, 2022 AT 6:30 PM**

The meeting was called to order at 1835 hours by Board Chair Mark Lee. Present at roll call were Board Members: Mark Lee, Mary Bowen, Phyllis Ellis, Brian Hughes, and Robert Murray.

- Item 1: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."

Mary McCool, chair of J6/Mescal CDO, stated she submitted to the Admin a request for corrections to the December 29th, 2021, meeting minutes and had not received a response. Corrections requested were to have Mrs. McCool's statement adjusted and to add Cathy Traywick's attendance and contribution to the discussion, in those meeting minutes.

- Item 2: Minutes: Reviewed and discussed approval of the minutes of the October 27th, 2021, and December 29th, 2021, Regular Board Minutes.

Brian Hughes made a motion to approve the October 27th, 2021, Regular Board Minutes. Mary Bowen seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Robert Murray – yes, Phyllis Ellis – yes, Brian Hughes -- yes.

Mary Bowen made a motion to table the December 29th, 2021, Regular Board Minutes until corrections are made. Bob Murray seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Robert Murray – yes, Phyllis Ellis – yes, Brian Hughes -- yes.

- Item 3: Financial Report: Staff provided a brief summary of the District's financial activities. The Board reviewed and discussed approval of the December 2021 Financial Report as prepared by Ms. Galgano.

Mary Bowen made a motion to approve the December 2021 Financial Report. Phyllis Ellis seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

- Item 4: Fire Chief Report: Fire Chief John Moran presented a summary of recent administrative and operational activities at MJFD, including information regarding incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics. No board action was taken.

Item 5: Executive Session: In accordance with Arizona Revised Statute § 38-431.03(K) the governing board voted to enter into executive session for the purpose of reviewing and considering the District's position regarding a contract for dispatch services submitted by Southeastern Arizona Communications.

Mary Bowen made a motion to enter executive session. Brian Hughes seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Executive session started at 1906 hours

Executive session ended at 1920 hours

Item 6: Dispatch Services: Reviewed and discussed possible action related to the proposal for dispatch services submitted by Southeastern Arizona Communications.

Robert Murray made a motion to remain with the Benson District for now. Phyllis Ellis seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 7: Reserve Fund: Reviewed and discussed possible action related to the District's reserve fund budget, transfers to and from the reserve fund and allowable reserve fund expenditures.

Phyllis Ellis made a motion to transfer funds taken out of the reserve fund, (\$65,000), back to the reserve fund. Robert Murray seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 8: District Apparatus: Reviewed and discussed possible action to determine the future of the 2011 Ford 550 Type 6 Engine that is currently out of service, including the sale of all or part of the unit, repairing the unit and returning it to service or transferring the body to a different cab and chassis.

Brian Hughes made a motion to check numbers on the chassis, engine and the moving of equipment. Phyllis Ellis seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 9: Helipad Donation: Reviewed and discussed possible action to accept a monetary donation from Sulphur Springs Valley Electric Coop in the amount of \$5,000.00 and from Arizona Electric Power in the amount of \$2,500.00, provided to the District for the specific purpose

of refurbishing the existing helipad at Station 172. The District anticipates additional donations of \$5,000.00 annually, for the next four years from SSVEC. Additional board action included directing Chief John Moran to establish a unique account or special fund to provide a means for auditing expenditures and to initiate related expenditures.

Brian Hughes made a motion to accept monies and allow Admin Chief John Moran to credit account for helipad transparency. Phyllis Ellis seconded. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Item 10:

Adjourn:

Mary Bowen made a motion to adjourn the meeting. Robert Murray seconded the motion. Motion carries 5 – 0 with Mark Lee – yes, Mary Bowen – yes, Brian Hughes – yes, Phyllis Ellis – yes and Robert Murray – yes.

Mark Lee adjourned the meeting at 1950 hours.

Minutes compiled and submitted by:

Denise Serna
Administrative Assistant