

NOTICE OF REGULAR MEETING OF THE MESCAL J-6 FIRE DISTRICT BOARD

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Mescal J-6 Fire District and the general public that the Governing Board of Mescal J-6 Fire District will hold a regular meeting on

January 30th, 2019 at 6:30pm
98 N. Oak Drive Benson, Arizona 85602

Call to Order/ Roll Call/ Confirmation of Quorum

- Item 1: Call to the Public** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."
- Item 2: Financial Report; Administrative Staff will present a brief summary of the District's financial status. Review, discussion and possible action approve the October, November and December 2018 Financial Records, as prepared by District staff. Additional action may include the review, discussion and expenditure and/or transfer of reserve funds, as outlined in the District's Five-Year Plan, or additional direction to staff, regarding the Districts financial status, financial procedures, etc.
- Item 3: Fire Chief Report: Fire Chief John Moran will present a brief summary of recent administrative & operational activities at MJFD, including information regarding: incident response, training, vehicle & facility maintenance, legislative issues, and/or other relevant topics.
- Item 4: Apparatus Lease Payments: Review, discussion and possible action to approve the annual apparatus lease payment for MJFD Rescue 171. This reserve fund expenditure was approved by the Governing Board on September 26, 2018; Chief Moran requests the expenditure be re-approved by the Governing Board, as it has been several months since the expenditure has been discussed.
- Item 5: Annual Review, Fiscal Year 2018: Chief Moran will present a brief update on the progress of the Fiscal Year 2018 Annual Financial Review. No board action at this time.
- Item 6: Governing Board Public Information Officer: Review, discussion and possible action to determine the duties/responsibilities of a Governing Board Public Information Officer (PIO). Additional action may include the appointment of a board or staff member to the fulfill the role of PIO; directing staff to conduct further research, and/or direct staff to create a job description and related forms/documentation.
- Item 7: Attorney General Complaint: Review and discussion of the January 8th, 2019 Open Meeting Law complaint as received from the Arizona Attorney General's office. Possible board action may include directing staff or a board member to resolve the complaint as discussed, and according to, the direction provided by the MJFD Governing Board.
- Item 8: Ombudsman's Complaint: Chief Moran will provide a status update regarding the January 3rd Arizona Ombudsman's Intent to Investigate, regarding a public records complaint filed by District resident Mary McCool. Board action may include responses from individual board members, directing staff to respond to the complaint, or directing staff to conduct further research.
- Item 9: Pre-Approved Transfers: Review, discussion and possible action to change the maximum amount of a pre-approved transfer, from the Warrant Account to the Reserve Account, for the purposes of paying firefighter stipends, part-time staff salaries, payroll taxes and fees, from \$10,000.00 to \$15,000.00 per month. Recent changes to the stipend program have resulted in increased volunteer firefighter stipends and payroll taxes.

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- Item 10: Wildland Monies Owed MJFD: Chief Moran will present an update regarding the collection of approximately \$30,000.00 in outstanding invoices still owed to MJFD.
- Item 11: Chase Bank Letter of Declaration: Review, discussion and possible action to approve the calendar year 2019 "Letter of Declaration", obtaining a revolving line of credit with Chase Bank, as required by A.R.S. 11-604.01.
- Item 12: Adjourn

*Any item on this agenda is open for discussion and possible action by the Governing Board. In addition, the order or consideration of any item or deletion of any item on this agenda is subject to modification at the meeting.

**The Call to the Public is a time when members of the public may comment to the Governing Board about matters related to District business. Each speaker may take up to 3 minutes to present his/her concerns.

*** The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

A copy of this Agenda is available in the red "mailbox" next to the Information Board at Station 1, located at 448 N. Warren Rd. in Mescal. Dated this 29th day of January, 2019, for the MJFD by John Moran, Fire Chief. Persons with a disability may request reasonable accommodations by contacting John Moran at 520-586-4690 xt. 202.